



MORGAN COUNTY COMMISSION MEETING MINUTES

August 19th, 2025

5:00 REGULAR MEETING

PUBLIC NOTICE is hereby given that the MORGAN COUNTY COMMISSION will hold a regular Commission meeting in the Commission meeting room at 48 West Young Street, Morgan, Utah.

Commission Chair Wilson may attend remotely

COUNTY COMMISSION

Commission Vice Chair Vaughn Nickerson
Commissioner Raelene Blocker
Commissioner Mike Newton
Commissioner Blaine Fackrell

OTHERS IN ATTENDANCE

Debbie Sessions
Tina Kelley
Steve Wynn
Tucker Jensen

OTHER EMPLOYEES

IT Director Jeremy Archibald
Deputy Clerk/Auditor Katie Lasater
Administrative Manager Kate Becker (CAM)
County Attorney Garrett Smith (CA)
Planning Director Josh Cook
Recorder Shaun Rose
Assessor Janell Walker

5:00 COMMENCEMENT OF MEETING

(A) Opening Ceremonies

1. Welcome: Commissioner Fackrell
2. Invocation and/or Moment of Reflection: **Hon. Commissioner Fackrell**
3. Pledge of Allegiance: Commissioner Fackrell

(B) Consent Agenda Items

1. Approval of the Morgan County Commission Minutes from August 5th, 2025.
2. Approval of an Interlocal agreement for the provision of Technical Forensic Services by Weber County.
3. Approval of **Resolution CR 25-38** the IT: Acceptable Use Policy update (last version approved 9/15/2023)
4. Approval of **Resolution CR 25-39** the IT: Access Control Policy update (last version approved 9/15/2023)
5. Approval of **Resolution CR 25-40** the IT: Cybersecurity Incident Response Plan update (replacing CR 24-23 from 9/17/2024)
6. Approval of **Resolution CR 25-41** the IT: Media Sanitation and Destruction Policy (new)
7. Approval of **Resolution CR 25-42** the IT: Physical Protection Policy (new)
8. Approval of **Resolution CR 25-43** the IT: Privacy, Pii, and Data Retention Policy (last version approved 09/17/2024)
9. Approval of **Resolution CR 25-44** the IT: Privacy and Data Retention Policy update (replacing CR 24-42)
10. Approval of **Resolution CR 25-45** the IT: Patch Management Policy (new)
11. Approval of **Resolution CR 25-46** the IT: Remote Work Policy update (last version approved 9/17/2024)

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12. Approval of **Resolution CR 25-47** the IT: Security Awareness and Training Policy (new)
13. Acknowledgement of the 2025 Cooperative Wildfire System Policy and Procedures Manual in compliance with Morgan County's agreement with CWS as outline in Utah Administrative Code R652-1-200.
14. Approval of an Interlocal Cooperation Agreement for Cooperative Borrowing between Morgan and Weber County Libraries.
15. Approval of **Resolution CR 25-36** appointing the **Hon. Leslie Hyde** as Chief Administrative Officer over County Records, **Kimberly Payne** as Chief Administrative Officer over Attorney Records, **Kylie Earl** as Chief Administrative Officer over Sheriff's Records, and **Jeremy Archibald** as Chief Administrative Officer over Privacy.

Commissioner Newton moved to move item 13 to the action item 1, and to approve the remaining consent agenda items.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

(C) Commissioner Declarations of Conflict of Interest

- None.

(D) Public Comments (please limit comments to 3 minutes)

- None.

(E) Presentations

(F) Action Items

- Acknowledgement of the 2025 Cooperative Wildfire System Policy and Procedures Manual in compliance with Morgan County's agreement with CWS as outline in Utah Administrative Code R652-1-200.

The item will come back to the September 2nd meeting.

1. Blair Gardner – Discussion/Decision – Citizen Request

Transfer and assumption of Lease Hangar CC-5

- a. The CAM clarified that all of the documents have been corrected in both the packet and digital files. The confusion arose due to another lease approval from the last meeting was mistakenly attached to this assumption instead of the original. That error has now been fixed, the CA has cleared it, and the Airport Manager confirmed the original is on file. The only remaining step is to have this document signed.

Commissioner Newton moved to approve the transfer and assumption of lease hangar CC-5.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT

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Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was 1 ABSENT, 4 AYE. The Motion passed.

2. **Hon. Shaun Rose** – Discussion/Decision – Morgan County Recorder

Request for approval to increase the record of survey filing fee from \$20 to \$30 per sheet.

- a. The Recorder addressed the Commission requesting approval to increase the record of survey filing fee from \$20 to \$30, explaining that it is below the average for counties of similar size.
- b. Commissioner Blocker asked for clarification on the fund for the fees.
- c. The CAM clarified that the funding is somewhat complex. We receive approximately \$28,000 annually from a state grant to protect our PLSS inventory. The office currently generates about \$1,200 per year, which would increase to around \$1,700. All funds are dedicated to preserving section corners.

Commissioner Blocker moved to approve increase the record of survey filing fee from 20 to \$30 per sheet to be put on the fee schedule pending the update of the new fee schedule.

Seconded by Commissioner Newton

VOTE:

Commission Chair Wilson ABSENT
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was 1 ABSENT, 4 AYE. The Motion passed.

3. **Hon. Janell Walker** – Discussion/Decision – Morgan County Assessor

Request to modify a part-time administrative position to full-time.

- a. The Assessor informed the Commission about changes in the Assessor's office, including the departure of an appraiser and the promotion of part-time employee to full-time. She is requesting a budget adjustment of \$5,200 for the rest of the year to cover the employee going part time to full-time salary and benefits.
- b. The CAM provided the proration for the entire year, totaling \$15,000, including benefits.

Commissioner Fackrell moved to approve pending budget negotiations.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was 1 ABSENT, 4 AYE. The Motion passed.

4. **Hon. Garrett Smith** – Discussion/Decision – Morgan County Attorney

Discussion and decision on reallocating grant funding.

- a. The CA requested to redesignate \$40,000 in ARPA funds from a code rewrite to the attorney budget and non-departmental expenses.
- b. Commissioner Fackrell questioned the timeline for ARPA fund designation and spending.

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- c. The CAM explained the changes in ARPA regulations.

Commissioner Newton moved to approve the redesignation of ARPA funds. \$40,000 in ARPA funds from code rewrite back to attorney and non-departmental as noted in the packet.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

- 5. Josh Cook – Discussion/Public Hearing/Decision – Morgan County Planning & Zoning**
The Ranch Rezone – Request to rezone property from a split designation of Rural Residential (RR-5) and Agriculture (A-20) to Rural Residential (RR-5) completely and reflect that change on the Future Land Use Map from a split designation of Agriculture and Ranch Residential 5 to Ranch Residential 5 completely. The property is identified as parcel number 00-0093-6495 and serial number 01-RINDLEA-0006-A4 and is located at 2272 West Chrys Lane in unincorporated Morgan County.

- a. Planner 1 introduced this stating Application 25.020 requests a rezone of property located at 2272 West Chrys Lane from a split designation of Agriculture (A-20) and Rural Residential (RR-5) to entirely RR-5, with a corresponding update to the future land use map. Staff reviewed the application and presented it to the Planning Commission on July 17, where no public comments were received. Commission discussion centered on access; while the property currently has an easement at the end of West Chrys Lane, rezoning would require an alternative access. The applicant indicated their intention to extend a private lane through the adjacent West Chrys Lane. If approved, the Commission may find that the amendment aligns with the county's future land use goals and objectives, is consistent with the future land use map, and is compatible with surrounding land uses, including nearby RR-5 properties. Additionally, the rezone would not adversely affect adjacent properties, many of which are smaller than 20 acres, and it reflects the existing pattern of surrounding property sizes and zoning.
- b. The Commission discussed the consistency of the rezone with the general plan, existing land uses, and surrounding zoning.
- c. The applicant Steve Wynn addressed the Commission stating they are seeking to build two homes on it. Their proposal involves using the existing code, which limits private lanes to four lots, in order to create a private lane rather than a public street for access. They intend to use this approach to effectively limit future development and prevent additional homes from being built in the area. The buildable area at the front of the property is insufficient for two homes, so they are requesting to adjust the property layout to allow construction in the back portion, accessible by the proposed private lane. The property is adjacent to the applicant's mother-in-law's home, which was rezoned approximately seven years ago.

Commissioner Newton moved to close public meeting and convene public hearing.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

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- Tina Kelly from Mountain Green addressed the Commission and referenced the General Plan, specifically Appendix A (pages 33–34), which outlines the Milton Area Plan. The plan designates the area as the Milton Village Center, allowing development at no less than one dwelling unit per five acres in accordance with county ordinances. The resident emphasized that this proposal aligns with the area plan, which is part of the General Plan, and encouraged the commission to follow the plan when making decisions, noting that while area plans may change over time, this request is consistent with the current plan.

Commissioner Newton moved to close public hearing and reconvene public meeting.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

Commissioner Newton moved to approve CO-25-16 the Ranch Rezone application number 25.020 changing. 21.64 acres from A-20 to rural residential. RR-5 and reflect that change on the future land use map.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson NAY

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

6. Hon. Morgan County Commission – Discussion/Decision – UTIA Membership

Discussion and decision on membership with the Utah Tourism Industry Association

- a. The CAM clarified that this is a request that was made to place on the Commission agenda to discuss signing up for a potential membership in the Utah Tourism Industry Association. The organization provided a flyer outlining membership benefits, with the annual cost set at \$1,000.
- b. Commissioner Fackrell read an email he received from UTIA stating, the Utah Tourism Industry Association serves as the collective voice of Utah's tourism sector, representing hotels, attractions, tour operators, destination organizations, and hospitality professionals. The association advocates and educates to strengthen Utah's economy and quality of life by promoting tourism jobs, increasing visitor spending, and preserving unique community experiences through member-driven policy, workforce, and marketing initiatives. It also provides research and partnership opportunities to support industry success. Currently, 25 of Utah's 29 county destination marketing organizations are members, with Morgan, Duchesne, Piute, and Sanpete Counties not yet participating.

Commissioner Fackrell moved to postpone the decision until the next meeting to allow time for budget considerations.

Seconded by Commissioner Newton

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

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Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

7. Kate Becker – Discussion/Decision – Morgan Administrative Manager

- a. Discussion and decision on a budget adjustment for opioid expenditures
- b. Discussion and decision on a budget adjustment for expending Fire Impact Fee monies
- c. Discussion and decision on a budget adjustment for expending EMS Impact Fee monies
 - i. The CAM clarified that 7a and 7b to be postponed due to needing more information is gathering.
 - ii. The CAM clarified that 7c is due to the opioid fund being established, but no expense line was budgeted due to an oversight. While funds were allocated and transferred into the account, a budget adjustment is still needed to create an expense line in order to utilize the funds, such as for payment of the radar signs.

Commissioner Newton moved to approve the budget adjustment for the opioid expenditures, moving \$100,000 into the expenditure line item.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

Commissioner Newton moved to postpone item 7a and 7b.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

8. Kate Becker – Discussion/Decision – Morgan Administrative Manager

Request by 4H Extension and FFA to clarify Fairgrounds Deposit Fee Requirement

- a. The CAM clarified that the Commission adopted a new rental format and fee schedule for the fairgrounds, which, consistent with the previous version, states that deposits are not waived. However, there has been an understanding with 4H Extension and FFA that they are exempt from paying the cleaning deposit. Clarification is needed on whether this exemption still applies.
- b. Commissioner Newton suggests exempting these groups from the deposit requirement, as they have historically not been charged and have demonstrated responsibility in cleaning up after events.

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Commissioner Newton moved to approve to amend the fairgrounds rental agreement to clarify that 4H Extension, FFA, Junior Livestock, and High School Rodeo events may use the facility without a deposit. Similarly, organizations such as the Lions Club may also use the facility without a deposit.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

(G) Commissioner Comments

- **Commissioner Blocker**
 - Attended the RPO meeting and discussed the Wasatch Choice Vision Center and Employment Neighborhood Center.
 - Participated in USAC central assess tax training.
 - Attended the YCC board meeting, where the recent golf tournament fundraiser raised \$92,000, their highest ever, despite grant cuts and budget challenges. Suggested the Commission sponsor a four-person team for next year's fundraiser.
 - She Attended the Utah Bicycle Summit, which offered new perspectives on town center planning. Noted that concentrating all commercial uses in one area can create "stroads" and traffic congestion; instead, distributing centers and access roads may reduce long-term traffic impacts.
 - She attended the Weber Human/Weber Help board meeting.
 - Participated in a Wasatch Peaks tour with the COG and Ed, noting the completed village center looks excellent.
- **Commissioner Newton**
 - None.
- **Commissioner Fackrell**
 - He attended a tourism workshop on agritourism and Astro tourism. Agritourism, supportive but noted liability challenges requiring state involvement, while Astro tourism, is a strong potential for the County due to Morgan County's dark sky designations; opportunity to develop paid destination experiences (e.g., star-viewing events). Shared examples of unique agritourism products (e.g., popcorn corn, honeybee business) that enhance visitor experiences. He stated he will work with the Tourism Advisory Board (T-TAB) to explore creating similar destination experiences locally.
 - He met with state representatives regarding the East Canyon property to clarify its intended use and coordinate next steps with DWR.
- **Commission Vice-Chair Nickerson**
 - He Met with Farm Bureau and Kerry Gibson to discuss key agricultural issues:
 - Agricultural Protection Areas (APA): Consider holding public sessions on benefits and options.
 - Meat donations: Food banks require USDA inspection; current state code prevents acceptance of state-inspected meat (e.g., from Bingham). Exploring legislative solutions.
 - Regulatory barriers: Reviewing code requirements (e.g., demo permits for barns) to reduce burdens on producers.

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- Fence-in/fence-out: Gathering producer input for possible policy adjustments.
- Commission Chair Wilson
 - ABSENT.

Commissioner Newton moved to go into closed session for the purpose of discussing the purchase or disposition of real property.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

Commissioner Newton moved to convene the closed session and adjourn the public meeting.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

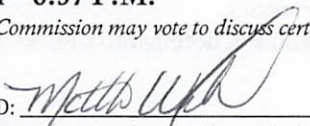
Commissioner Blocker AYE

Commissioner Fackrell AYE

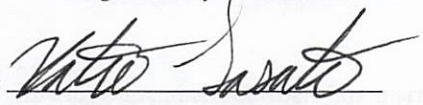
The Vote was 1 ABSENT, 4 AYE. The Motion passed.

Adjourn – 6:57 P.M.

Note: The Commission may vote to discuss certain matters in Closed Session (Executive Session) pursuant to Utah Code Annotated §52-4-205.

APPROVED: 
Morgan County Commission Chair

DATE: September 2, 2025

ATTEST: 
Morgan County Deputy Clerk/Auditor

DATE 9/10/2025

***Action Item(s) that includes Public Hearing(s) will be held at or after 6:00 PM**

The Commission may vote to discuss certain matters in closed Session (Executive Session) pursuant to Utah Code Annotated §52-4-205. In compliance with the Americans with Disabilities Act, persons needing auxiliary services for these meetings should call Kate Becker at 435-800-8724 at least 24 hours prior to this meeting. This meeting is streamed live.

If you want to participate virtually in any public comment listed on this agenda, you need to contact

Jeremv@morgancountyutah.gov at least 24 hours before the scheduled meeting.