

ST. CHARLES SCHOOL BEFORE AND AFTER-CARE PROGRAM

BEFORE-CARE

On days where school is delayed two hours, St. Charles School offers Before-Care starting at 7:30 a.m. for students in all grades. Students utilizing this service need to bring a completed [Before-Care Emergency Form](#)

AFTER-CARE

St. Charles School's After-Care Program provides a safe, structured environment for students from 2:15 p.m. to 5:30 p.m. daily. Time is allotted for students to work on homework assignments. Supervision is provided by certified teachers who are always available to assist with homework questions and provide guidance when needed.

Students using the after-care program may also bring in their own snack and drink for snack time. Please provide your child with a simple-to-open, nutritious snack and drink. Due to allergies, we ask that you send only peanut free snacks at all times.

Children in After-Care also have an opportunity to relax and play with other students. They may use the available toys, games, puzzles and art activities each day. They may also bring in simple toys or games from home. These games and pieces should be properly labeled and fit in their backpacks. Electronic games such as iPods are permitted. The use of cell phones for taking still pictures or videos is prohibited; however cell phones are permitted strictly for calling/texting a parent if necessary. Your child is responsible for their own toys and games brought from home. There is no trading of game cartridges or game pieces during after-care.

We generally follow the same structured routine with the children each day. As the children enter the room, attendance is taken followed by a short video to relax after their busy day. After the video is snack time. Following snack is homework, where the teachers are always available for help and assistance. Following homework, organized games and free play will continue until the children are picked up. Parents must always sign out their child each day.

- The After-Care room is located next to the library near the 2 East door. Parents picking up their child must ring the doorbell and a teacher will open it for you.
- Students may come to After-Care on a regular pre-set schedule or they may come on an as needed basis. Please remember to send a note to your child's teacher informing her of the day and time you need to use the program. You may also call the school by 2:00 pm if a need arises to use the program on that day. The classroom teachers will direct the student where they need to be.
- Students are permitted to bring a change of clothing for any after school activity or for comfort.
- The cost of the program is \$6.00/per hour. There is a reduced fee for more than one (1) child. A late fee of \$5.00 will be charged for any pick-ups after 5:30p.m. Aftercare is paid through PaySchools. It is the parent's responsibility to access their aftercare account in PaySchools and pay the balance each month. If the balance is not paid, your child may not attend aftercare.
- Charges for the After-Care program will begin at 2:30pm
- An emergency medical form must be submitted to the teachers as soon as your child begins the program. Forms are available in the school office or in the After-Care room.
- If you have any questions or concerns, please call the school office at (330)758-6689. We look forward to working with you.