

APOSTOLIC CHRISTIAN CHURCH

Remington, IN

Position Description for **Sunday School Teacher - Brother**

Position Purpose

- To educate our youth with the truth of the Scriptures. by building relationships, making the teachings of the Word applicable to their lives and by living a Christ-centered overcoming life as an example will help nurture them towards their own soul's salvation.

Term length

- 3 years

How Office is Filled

- Nominated and voted on at the annual business meeting.

Number of Persons Serving in Position

- 2 brothers per class from 3rd to 12th grade

Office Leadership or Supervision

- Supervised by the SS Superintendent.

Major Duties

- Responsible for Biblically supported order and Christ-like instruction in the classroom and when interacting with students.
- Weekly heart and lesson preparation for teaching in class.
- Pray for the students on a regular basis.
- Make the classroom a positive place for students.
- Provide students discipline in a way that displays the Love of Christ and teaches character and respect in God's house.
- Keep classroom materials organized.
- Help organize the bi-annual Sunday School trip (3rd-12th grade).
- Work with students on verse-memorization and songs for Christmas, Easter, and Sunday School Picnic programs.
- Take turns selecting songs and a scripture reading to be shared with entire Sunday School.
- Organize and host Christmas "party" for students following the Christmas program in home or fellowship hall. Teachers may choose to give students Christmas gifts.
- Maintain order in the Sunday School assembly room prior to dismissing to individual classes.
- Sing enthusiastically with children before and after Sunday School, and during the noon-hour singing. Support music instruction and program practices when respective classes are involved.
- Assist the Superintendent with organization and support of activities, especially when students in teachers' classes are involved.

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Special Duties

- Help students write letters to sponsor child.
- Facilitate class to send get well cards.
- Assist the Superintendent in planning and executing the 6th-8th grade annual Youth Fellowship Day (typically every 3 years) and Christian Endeavor (every 4 years).
- Help in the planning of Vacation Bible School every other year (materials, teachers & crafts).
- Communicate to Superintendent the students' names to be engraved on songbooks and Bibles that are given to students at the Sunday School Picnic.
- Assist with feeding students in Sunday School rooms on Sundays with large crowds and table are set up in the large Sunday School room.
- Clean classroom at the annual church cleaning.
- Work together with the SS Superintendent to keep the position descriptions current. Updates are requested at the time of the annual review process in August or whenever changes are made in the position.

Procedures

- Two brothers per class provide accountability and are appreciated.
- Communicate positive and negative student behavior to parents.
- See that students are respectful to teachers and other students in Sunday School. In the event of extreme misbehavior, consult with the Superintendent & parents before taking measures of removing student from class.
- Consider asking brothers who have not taught in SS to serve as a substitute when needed.

Communication with other Offices

- Sunday School Superintendent
- Other Sunday School teaching brothers

Time Requirements

- Approximately one-hour preparation (prayer and story meditation) and one hour class time per week.
- Other activities such as Youth Fellowship Day, Vacation Bible School, and doing local Sunday School-sponsored mission trip or HarvestCall projects can range from 10 to 40 hours per year.

Position Qualifications

- A love for students and enjoy teaching.
- Able to teach at the appropriate grade level.
- Having own children may be helpful.
- Brother in good standing. Member of the Remington church for at least one year.

Minister Contact: Bro. Dan Kilgus