

The Greater Mahopac-Carmel Chamber of Commerce

692 Rt. 6
Mahopac, NY 10541



The Greater
MAHOPAC-CARMEL
CHAMBER OF COMMERCE

Mahopac Street Festival Vendor Organization Application / Sunday, October 5, 2025 12 pm – 5:00 pm – Rain date: October 4, 2025

Business Name: _____

Contact Name: _____ Contact Phone: _____

Email Address: _____

Product (s) you will be displaying or selling: _____

Please Note: Vendor spaces are limited, available on a first-come, first-served PAID basis!

Please fill out the chart below with the number of spaces and the type of space you require. You may purchase as many spaces as you like. Remember, if your display is too large upon the date of the Street fair, you will not be allowed to set up in the adjoining spaces. Businesses on Rt. 6N (between the corner of Rt. 6 and 6N and Cherry Lane) are allotted 1 free space in front of their business. ***Fees Are Not refundable. Proof of insurance needed by October 6th, 2024. (Liability insurance available. Contact The Greater Mahopac-Carmel Chamber of Commerce For Info.) *** I/We will use the space as exclusively stated in the plans.

Signature: _____ Date: _____

VENDOR TYPE	# of 10 x10' Spaces	Price per each space	Total
Chamber Member		\$150	
Non-Chamber Member		\$199	
Not for Profit Member		\$75	
Not for Profit Non Chamber Member		\$125	
Craft Vendor (hand crafts must be approved)		\$75	

Business along Festival Rt. On 6N		\$0 (for space in front of business)	
Liability InsuranceContact		Contact Chamber	
Total # of Spaces Needed:		Total Amount Enclosed:	\$

Vendor Rules, Regulations & Responsibilities

The undersigned agrees to exhibit at the Mahopac Street Festival, to be held on Sunday, October 5, 2025 and to comply with the rental requirements as stated:

Vendor/organization Vehicles: No vehicles will be allowed on Rt. 6N from 10:15am-4:15pm. Set up is from 9am to 11am. ***Any vendor arriving after 11 am may have their location changed with no cancellation or refund given.** Breakdown will only start after an announcement is made at 4:00pm the same day. All displays must be completely staffed and operating during the full hours of the Street Festival.

Vendor/organization Space and Location: The 2025 Mahopac Street Festival Committee agrees to supply the vendor space that shall measure no less than 10' x 10'. Vendors can purchase as many spaces as they choose. Solely the Vendor/organization shall use the contracted space as stated in their written display plans and the vendor/organization shall not assign or sublet any portion of said space.

Equipment & Clean Up: Vendors/Organizations must supply their own tables and equipment. **Supplies must be stored neatly within said space. Vendors must keep their assigned area clean of rubbish and papers. At the conclusion of the event, the space must be left absolutely free of packing, and display materials. Vendor/organization agrees to remove all equipment, personal possessions and refuse from their space by 6:00 pm on October 5, 2025**

***If a tent is being used, state law requires it to be weighted down a minimum of 25 pounds per leg.**

Vendors requiring electricity MUST rent their own generator, (it must be a quiet generator) there is NO electricity available. **There are no exceptions.**

All fees are non-refundable. The event will be held rain or shine. We require all vendors to provide their own liability insurance coverage. By signing this agreement, you (the vendor) holds the Greater Mahopac-Carmel Chamber not responsible in the event of any injury, property damage or loss.

General Restrictions: Management reserves the right to: Exclude or reject any applicant that, at the management's sole discretion are deemed inconsistent with the overall atmosphere of the Mahopac Street Festival, incompatible with other exhibitors; restrict or remove, without a refund, exhibitions that have been falsely entered or are deemed by Management as unsuitable or objectionable. All craft vendors must only be making or selling crafts, no other items or promoting any other business.

Exhibit Restrictions: Vendor/Organization's space must face toward the inside of Rt. 6N; all temporary tent structures must be open on 3 sides and weighted down; all vendors shall not encroach on any other vendor's space.

No music is to be played at your vendor table; no pets or animals are allowed without prior approval. (Service animals excluded)

Liability: Neither the Town of Carmel or the Greater Mahopac-Carmel Chamber of Commerce shall be held responsible against any and all claims that may arise from displaying in this fair. Upon receipt of this form by the Greater Mahopac-Carmel Chamber of Commerce, this agreement shall become a binding and enforceable contract between the parties. **In the event the Vendor/Organization fails to occupy or use their rented space by the opening of the Street Festival on October 5, 2025, the Vendor/Organization shall forfeit all rights to the space, all prepaid rentals, and upon demand pay any balance due.**

Food Vendors: All food vendors are required to have their Putnam County Food Vendor Board of Health permit with a copy provided to the Chamber office no later than **October 3, 2025**. In addition, **ALL** vendors must provide *a Certificate of Liability Insurance naming the Greater Mahopac Carmel Chamber as additional insured. All vendors without this above information shall be refused entry and set-up for the Street Fair.*

NO Alcohol Permitted for Sale or Offering.

There are no exceptions to the rules, regulations and responsibilities stated above unless approved in writing by the Greater Mahopac Carmel Chamber of Commerce no earlier than 10 days prior to October 5, 2025

Vendor/Organization Authorized Signature: _____

Date: _____