



MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 16TH, 2025, AT 4:20 PM AT THE INTERURBAN TRANSIT AUTHORITY.

PRESENT: BABINSKI, GUSTAFSON, MUNCEY, PULLEN, RINGELBERG, SCHNEIDER, SLIDER. ABSENT: JOHNSON.

ALSO PRESENT: CARTEN-CRANDELL; ROBILLARD

ADDITIONS TO THE AGENDA: NONE.

COMMUNICATIONS: NONE

PUBLIC COMMENTS: NONE.

MOTION BY GUSTAFSON TO APPROVE THE AUGUST 21ST, 2025 MINUTES WITH CORRECTION. (DATE OF MEETING LISTED AS AUGUST 19TH). SUPPORTED BY SCHNEIDER. MOTION CARRIED.

MOTION BY BABINSKI TO PAY THE AUGUST 2025 BILLS FOR \$48,134.19. SUPPORT BY GUSTAFSON. MOTION CARRIED.

OLD BUSINESS

A. FINANCIAL STATUS AND RIDERSHIP: THE CASH POSITION REMAINS STRONG. WE HAVE RECEIVED 94.1% OF THE BUDGETED REVENUE AND DISBURSED 89.9% OF THE BUDGETED EXPENSES. RIDERSHIP INCREASED BY 38% OVER THE PRIOR PERIOD. IN AUGUST, THE ITA SET A NEW RECORD BY CARRYING 16,352 PASSENGERS!

D. CAPITAL GRANT PROGRESS: THE BUILDING CONSTRUCTION PROJECT WILL START IN OCTOBER. BABINSKI MOVED TO APPROVE USING \$185,129.07 OF LOCAL FUNDS TO PAY THE PROJECT BALANCE. SUPPORTED BY SCHNEIDER. MOTION CARRIED.

NEW BUSINESS

A. THE FY2026 WAGE PROPOSAL WILL BE PRESENTED AT THE OCTOBER BOARD MEETING.

B. MOTION BY MUNCEY TO APPROVE THE EMPLOYEE VACATION TIME OFF RESTRUCTURE. SUPPORTED BY SCHNEIDER. MOTION CARRIED

C. MOTION BY GUSTAFSON TO APPROVE THE SPECIAL HOURS CHANGE REQUEST. SUPPORTED BY SCHNEIDER. MOTION CARRIED.

D. MOTION BY MUNCEY TO ACCEPT THE NEW DISPATCH SOFTWARE PILOT PROGRAM WITH SPARE. SUPPORTED BY GUSTAFSON. ROLL CALL VOTE: AYES: BABINSKI, GUSTAFSON, MUNCEY, PULLEN, SCHNEIDER. NAYS: NONE. MOTION CARRIED.

BOARD COMMENTS: POSITIVE FEEDBACK ABOUT THE NEW DISPATCH SOFTWARE AND VACATION TIME RESTRUCTURE. FENNVILLE AND LAKETOWN ARE THANKFUL FOR THE PILOT SERVICE. THE EMPLOYEES OF THE ITA ARE VERY MUCH APPRECIATED.

MEETING ADJOURNED AT 5:17 PM BY PULLEN.

LORI BABINSKI
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY