



MINUTES OF THE REGULAR MEETING HELD OCTOBER 15TH 2024 AT 4:30 PM AT THE INTERURBAN TRANSIT AUTHORITY.
PRESENT: BABINSKI, GUSTAFSON, JOHNSON, PULLEN, SCHNEIDER ABSENT: MUNCEY
ALSO PRESENT: CARTEN-CRANDELL
ADDITIONS TO THE AGENDA: NONE. PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: MCWCF DIVIDEND, PROJECT AUTHORIZATION.
MOTION BY JOHNSON TO APPROVE THE SEPTEMBER 17TH 2024 MINUTES. SUPPORTED BY SCHNEIDER. MOTION CARRIED.

ANNUAL MEETING FY24-25: MOTION BY JOHNSON TO REINSTATE THE BOARD OFFICER POSITIONS AS WRITTEN AND APPROVE THE MEETING DATE SCHEDULE. SUPPORTED BY SCHNEIDER. MOTION CARRIED.

MOTION BY BABINSKI TO PAY THE SEPTEMBER 30TH- OCTOBER 2024 BILLS IN THE AMOUNT OF \$32,358.45. SUPPORT BY GUSTAFSON. MOTION CARRIED.

CARTEN-CRANDELL REVIEWED THE IN-HOUSE ACTIVITIES WITH THE BOARD INCLUDING CROSS-TRAINING, PROPANE FILLING, SHUTTLE SERVICE, AND THE STATUS OF THE NEW PROPANE BUSES.

OLD BUSINESS

A. FINANCIAL STATUS AND RIDERSHIP: ALL EXPENSES FOR FY2024 HAVE BEEN PAID. A FINAL BUDGET ADJUSTMENT WILL BE PRESENTED NEXT MONTH. THE "ITA" TRANSPORTED A RECORD NUMBER OF RIDERS FOR FY2024, TOTALING 71,594. THE FY2025 BUDGET WILL BEGIN IN OCTOBER WITH EXPENSES OF \$1,355,415 AND REVENUE OF \$1,215,939.

B. CAPITAL GRANT PROGRESS:
THE PROJECT AUTHORIZATION NUMBER HAS BEEN RECEIVED FOR THE BUILDING EXPANSION PROJECT. THE REQUEST FOR BIDS CAN NOW PROCEED.

NEW BUSINESS

A. NEW TABLETS AND ACCESSORIES HAVE BEEN PURCHASED TO SUPPORT THE DISPATCH SOFTWARE UPGRADE. CARTEN-CRANDELL AND DURRANCE ATTENDED THE SOFTWARE UPDATE TRAINING SEMINAR.

C. MOTION BY GUSTAFSON TO APPROVE THE STAFF GRATUITIES AS PRESENTED. SUPPORTED BY SCHNEIDER. CARRIED.

D. MOTION BY JOHNSON TO APPROVE THE HUNGERFORD NICHOLS ENGAGEMENT LETTER FOR THE FY23-24 AUDIT. SUPPORTED BY BABINSKI. MOTION CARRIED.

E. THE "TAKE-OUT" FOOD DELIVERY SERVICE WILL BE AVAILABLE BETWEEN OCTOBER – MAY.

F. MOTION BY JOHNSON TO APPROVE THE 2025 OPERATING HOURS AND FARE INCREASES AS DISCUSSED INCLUDING THE ADJUSTMENT OF LATE-NIGHT HOLIDAY/EVENT SERVICES TO END AT 1:00 AM. SUPPORTED BY BABINSKI. AN UPDATED 2025 OPERATION HOURS SCHEDULE WILL BE PRESENTED AT THE NEXT MEETING.

MEETING ADJOURNED BY PULLEN AT 5:40 PM

LORI BABINSKI
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY

