



MINUTES OF THE REGULAR MEETING HELD OCTOBER 18TH 2022 AT 5:00 PM AT THE SAUGATUCK-DOUGLAS DISTRICT LIBRARY.

PRESENT: BABINSKI, MUHA, MUNCEY, JOHNSON, SCHNEIDER. ABSENT: PULLEN ALSO PRESENT: YFF, ROBILLARD
ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE. COMMUNICATIONS: WORKER'S COMP DIVIDEND.

ANNUAL MEETING FY2023: MOTION BY MUHA TO ELECT OFFICERS AND MEETING SCHEDULE AS PRESENTED.
SUPPORTED BY SCHNEIDER, MOTION CARRIED.

MOTION TO APPROVE THE SEPTEMBER 18TH 2022 MINUTES BY MUHA. SUPPORTED BY BABINSKI. MOTION CARRIED.
MOTION BY MUNCEY TO PAY THE BILLS IN THE AMOUNT OF \$35,774.54. SUPPORT BY SCHNEIDER. MOTION CARRIED.

OLD BUSINESS

FINANCIALS AND RIDERSHIP: MOTION BY MUNCEY TO APPROVE FY2022 BUDGET ADJUSTMENT #2 WITH REVENUES OF \$1,160,245 AND EXPENSES OF \$1,033,093. SUPPORTED BY BABINSKI. MOTION CARRIED.

THE "ITA" CARRIED 58,675 PASSENGERS IN FY2022, AN INCREASE OF 27% FROM THE PRIOR YEAR.

B. CAPITAL GRANT PROGRESS:

2019: "ITA" RECEIVED AN EXTENSION THROUGH JULY 2023 ON \$11,000 GRANT FOR 2020'S PROPANE BUS PURCHASE.

2020: THE THIRD PROPANE BUS IS BEING BUILT AND SCHEDULED FOR DELIVERY IN THE SPRING OF 2023.

2021: TELE-RAD HAS BEEN AWARDED THE BID FOR THE TWO-WAY RADIOS. THIS PROJECT SHOULD BE COMPLETED IN 2023. THE BUS CONVERSION QUOTES ARE DUE 10/31/22.

2022: THE DEBRIEFING FOR FEDERAL GRANT NOT AWARDED WAS DUE TO MORE APPLICATIONS THAN ABLE TO BE FUNDED.

NEW BUSINESS

A. MOTION BY MUNCEY TO APPROVE THE ADA COMPLAINT AND REASONABLE MODIFICATION POLICY. SUPPORTED BY MUHA. MOTION CARRIED.

B. THE "ITA" WILL PURCHASE AN OLDER BUS FOR \$1.00 THAT WILL BE USED FOR SPARE PARTS.

C. MOTION BY MUHA TO SUPPORT STAFF GRATUITIES AS PRESENTED FOR FY2023. SUPPORTED BY MUNCEY. MOTION CARRIED.

D. MOTION BY BABINSKI TO APPROVE HUNGERFORD NICHOLS ENGAGEMENT LETTER FOR PERFORMING THE FY22 AUDIT. SUPPORTED BY MUHA. MOTION CARRIED.

E. MOTION BY MUNCEY TO APPROVE MEAL DELIVERY SERVICE FOR OCT 2022 THROUGH MAY 22ND 2023 AT \$2.00 PER DELIVERY. SUPPORTED BY MUHA. MOTION CARRIED.

F. MOTION BY SCHNEIDER TO APPROVE THE 2023 OPERATING HOURS AS PRESENTED. SUPPORTED BY MUNCEY. MOTION CARRIED.

MEETING ADJOURNED BY JOHNSON AT 5:43 PM.

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY