



MINUTES OF A REGULAR MEETING HELD OCTOBER 17, 2023 AT 4:30 PM AT THE INTERURBAN FACILITY.

PRESENT: BABINSKI, JOHNSON, MUHA, MUNCEY, SCHNEIDER. ABSENT: PULLEN. ALSO PRESENT: YFF & ROBILLARD.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: MICHIGAN CLASS CHAIRPERSON UPDATE, MICHIGAN MUNI. RISK MANAGEMENT RENEWAL.

MOTION BY MUNCEY TO ACCEPT THE FY2024 MEETING DATES AS PRESENTED. SUPPORTED BY MUHA. MOTION CARRIED.

MOTION BY BABINSKI TO NOMINATE MUNCEY AS BOARD TREASURER AND ACCEPT THE REVISED SLATE OF OFFICERS. SUPPORTED BY MUNCEY. MOTION CARRIED.

MOTION BY MUNCEY TO APPROVE THE SEPTEMBER 19TH, 2023 MINUTES. SUPPORTED BY BABINSKI. MOTION CARRIED.

MOTION BY MUHA TO PAY THE SEPTEMBER 2023 BILLS IN THE AMOUNT OF \$47,839.53. SUPPORT BY MUNCEY. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: THE "ITA" ENDED FISCAL YEAR 2023 IN GOOD FINANCIAL SHAPE. RIDERSHIP WAS 16% HIGHER THAN THE PRIOR YEAR, CARRYING 68,252 PASSENGERS

B. CAPITAL GRANT PROGRESS:

2019: THE ITA WILL CONTINUE TO WAIT FOR THE PROPANE CUT AWAY BUS. THE ESTIMATED ARRIVAL IS EARLY 2024.

2021: RFP'S FOR DISPATCH SOFTWARE ARE BEING REVIEWED AND THE STAFF HAS BEEN POLLED ON THE SOFTWARE SPECIFICATIONS. THE BUS CONVERSION RFQ HAS BEEN AWARDED AND WILL TAKE PLACE IN DECEMBER. FUNDING FOR THE BUILDING EXPANSION PROJECT SHOULD BE RECEIVED THE 2ND HALF OF 2024.

NEW BUSINESS

A. A TRANSIT VAN #35 WAS INVOLVED IN A MINOR ACCIDENT.

B. THE "ITA" IS MOVING FORWARD REVIEWING DEMO'S OF PREMIUM DISPATCH SOFTWARE. ENHANCEMENTS WILL INCLUDE "RIDER ALERTS"

C. STAFF GRATUITY AMOUNTS WILL BE THE SAME AS LAST YEAR.

D. MOTION BY MUNCEY TO APPROVE HUNGERFORD NICHOLS ENGAGEMENT LETTER FOR PERFORMING THE FY23 AUDIT. SUPPORTED BY BABINSKI. MOTION CARRIED.

MEETING ADJOURNED: 5:28 PM

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY