



MINUTES OF A REGULAR MEETING HELD NOVEMBER 16TH 2021 AT 5:00 PM AT THE SAUGATUCK-DOUGLAS DISTRICT LIBRARY

PRESENT: BABINSKI, JOHNSON, MUHA, PULLEN; ABSENT: MUNCEY, SCHNEIDER  
ALSO PRESENT: YFF, ROBILLARD

ADDITIONS TO THE AGENDA: NONE.  
PUBLIC COMMENTS/AUDIENCE: NONE.  
COMMUNICATIONS: PC TRANS UPDATE.

MOTION TO APPROVE THE OCTOBER 19<sup>TH</sup> 2021 MINUTES BY JOHNSON. SUPPORTED BY MUHA. MOTION CARRIED.  
MOTION BY PULLEN TO PAY THE BILLS IN THE AMOUNT OF \$51,406.47. SUPPORT BY MUHA. MOTION CARRIED.

#### OLD BUSINESS

FINANCIALS AND RIDERSHIP: FOR THE FIRST MONTH OF THE FISCAL YEAR, THE FINANCIALS REMAIN POSITIVE.  
OCTOBER RIDERSHIP WAS 46% HIGHER THAN OCTOBER 2020. THE HALLOWEEN RIDERSHIP OF 1180 EXCEEDED THE PRIOR RECORD SET IN 2016!

#### B. CAPITAL GRANT PROGRESS:

2019: THE \$11,000 BALANCE OF THE 2019 GRANT WILL BE USED TOWARDS THE PURCHASE OF THE 2020 GRANT FOR THE PROPANE BUS.

2020: DELIVERY OF THE THIRD PROPANE BUS MAY BE DELAYED UP TO ONE YEAR DUE TO SUPPLY CHAIN ISSUES AND LABOR SHORTAGES.

2021: CARES ACT FUNDING GRANTS FOR TWO-WAY RADIOS AND BUS CONVERSION TO PROPANE.

C. THE ANNUAL AUDIT IS SCHEDULED FOR NOVEMBER 30<sup>TH</sup> AND DECEMBER 1<sup>ST</sup>.

#### NEW BUSINESS

A. MOTION BY PULLEN TO APPROVE LORI BABINSKI (TREASURER) AND PHYLLIS YFF (DIRECTOR) AS SIGNERS ON THE WEST MICHIGAN COMMUNITY BANK ACCOUNT. SUPPORTED BY JOHNSON. MOTION CARRIED.

B. MOTION BY MUHA TO APPROVE THE PANDEMIC PAY POLICY AS PRESENTED, (INCLUDING THE SECOND BULLET POINT). SUPPORTED BY BABINSKI. MOTION CARRIED.

C. THE BOARD REVIEWED THE ARTICLES OF INCORPORATION. NO UPDATES ARE REQUIRED AT THIS TIME.

D. THE 'ITA' WILL OFFER DELIVERY OF PREPAID TAKE-OUT FOOD FROM NOVEMBER 2021-APRIL 2022.

MARIE MUHA  
SECRETARY

MICHELLE ROBILLARD  
RECORDING SECRETARY