



MINUTES OF A REGULAR MEETING HELD MAY 24<sup>TH</sup> 2022 AT 5:00 PM AT THE SAUGATUCK-DOUGLAS DISTRICT LIBRARY

PRESENT: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER ALSO PRESENT: YFF, ROBILLARD

ADDITIONS TO THE AGENDA: NONE

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: MICHIGAN COUNTIES WORKER COMP. AUDIT.

MOTION TO APPROVE THE APRIL 26TH 2022 MINUTES BY MUNCEY. SUPPORTED BY JOHNSON. MOTION CARRIED.

MOTION BY MUHA TO PAY THE BILLS IN THE AMOUNT OF \$39,508.23. SUPPORT BY MUNCEY. MOTION CARRIED.

#### OLD BUSINESS

FINANCIALS AND RIDERSHIP: FOR THE FIRST 7 MONTHS OF THE FISCAL YEAR, 68% OF THE BUDGETED REVENUES HAVE BEEN RECEIVED AND 55% OF THE BUDGETED EXPENSES HAVE BEEN DISBURSED. MOTION BY BABINSKI TO APPROVE THE REVISED FY22 BUDGET ADJUSTMENT #1 WITH REVENUES OF \$1,144,878 AND EXPENSES OF \$1,057,251. SUPPORTED BY MUHA. ROLL CALL VOTE: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER: AYES- ALL, NAYS-NONE. MOTION CARRIED. THE ITA REACHED 80% OF NORMAL RIDERSHIP. 2941 PASSENGERS WERE CARRIED.

#### B. CAPITAL GRANT PROGRESS:

2019: THE \$11,000 BALANCE OF THE 2019 GRANT WILL BE USED TOWARDS THE PURCHASE OF THE 2020 GRANT FOR THE PROPANE BUS.

2020: DELIVERY OF THE THIRD PROPANE BUS MAY BE DELAYED INDEFINITELY DUE TO SUPPLY CHAIN ISSUES AND LABOR SHORTAGES.

2021: THE "REQUEST FOR PROPOSAL" FOR THE TWO-WAY RADIOS HAS BEEN PUBLISHED. THREE PROPOSALS WILL BE REVIEWED NEXT WEEK. THE BUS CONVERSION "RFQ" WILL BE PUBLISHED SOON.

2022: THE \$250,000 COMPETITIVE GRANT REQUEST TO MDOT FOR BUILDING UPGRADES IS IN PROCESS.

#### C. A COMMITTEE WAS FORMED TO REVIEW THE RIDER BROCHURE UPDATES.

D. MOTION BY MUNCEY TO RESCIND THE APPROVAL OF THE PNC MONEY MARKET REQUEST AND APPROVE A NEW MONEY MARKET ACCOUNT AT MACATAWA BANK. SUPPORTED BY MUHA. ROLL CALL VOTE: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER: AYES- ALL, NAYS-NONE. MOTION CARRIED.

#### NEW BUSINESS

A. MOTION TO APPROVE THE TRAVEL REQUEST TO THE TRANSIT VEHICLE MAINTENANCE SEMINAR. SUPPORTED BY JOHNSON. MOTION CARRIED.

B. MOTON BY JOHNSON TO RENEW THE CURRENT HEALTH, VISION AND DENTAL PLANS AND KEEP THE EMPLOYEE PAYROLL DEDUCTION AT ZERO DOLLARS. SUPPORTED BY MUHA. MOTION CARRIED. ROLL CALL VOTE: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER: AYES- ALL, NAYS-NONE. MOTION CARRIED.

C. MOTION BY MUHA TO APPROVE THE .5% MILLAGE RATE FOR THE DECEMBER 2022 TAX COLLECTION. SUPPORTED BY BABINSKI.

MEETING ADJOURNED BY PULLEN AT 5:34 PM.

MARIE MUHA  
SECRETARY

MICHELLE ROBILLARD  
RECORDING SECRETARY