



MINUTES OF A REGULAR MEETING HELD MAY 16TH, 2023 AT 4:31 PM AT SAUGATUCK DOUGLAS DISTRICT LIBRARY.
PRESENT: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. ALSO PRESENT: YFF & ROBILLARD.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: JOHNSON ASKED FOR CLARIFICATION ON HOW THE BUS GETS TO OVAL BEACH DURING THE PEAK SEASON.

COMMUNICATIONS: NONE.

MOTION TO APPROVE THE APRIL 25TH 2023 MINUTES BY MUNCEY WITH CORRECTION. (LOCATION OF APRIL MEETING TOOK PLACE AT THE SAUGATUCK DISTRICT LIBRARY). SUPPORTED BY JOHNSON. MOTION CARRIED. MOTION BY BABINSKI TO PAY THE MAY 2023 BILLS IN THE AMOUNT OF \$43,262.43. SUPPORT BY MUHA. MOTION CARRIED.

OLD BUSINESS

FINANCIALS AND RIDERSHIP: FOR THE FISCAL YEAR TO DATE, 54% OF THE BUDGETED REVENUES HAVE BEEN RECEIVED AND 56% OF THE BUDGETED EXPENSES HAVE BEEN DISBURSED. THE FY23 FED OP ASSIST PAYMENT ARRIVED AND WILL BE REFLECTED IN THE MAY FINANCIALS. APRIL RIDERSHIP WAS 23.09% HIGHER THAN APRIL 2022. THE "ITA" CARRIED 3620 PASSENGERS. MOTION BY MUNCEY TO APPROVE BUDGET ADJUSTMENT #1 FOR FY2023 WITH REVENUES OF \$1,233,906 & EXPENSES AT \$1,144,146. SUPPORTED BY JOHNSON. ROLL CALL VOTES: AYES: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER; NAYS: NONE. MOTION CARRIED.

B. CAPITAL GRANT PROGRESS:

2019: THE ITA WILL CONTINUE TO WAIT FOR THE PROPANE CUT AWAY BUS. THE ESTIMATED ARRIVE IS EARLY 2024.
2021: THE TWO-WAY RADIOS/REPEATERS WILL BE INSTALLED THE FIRST WEEK OF JUNE. SPECS FOR THE RFP REGARDING THE DISPATCH SOFTWARE GRANT ARE BEING FINALIZED. YFF IS WORKING WITH MDOT'S PROCUREMENT SPECIALIST ON THE BUS CONVERSION GRANT. THE 'ITA' APPLIED FOR A PROJECT GRANT TO EXPAND THE FACILITY. THE AWARD WILL BE ANNOUNCED IN JUNE.

NEW BUSINESS

A. MOTION BY MUHA TO SEND CARLSON TO THE TRANSIT VEHICLE MAINTENANCE SEMINAR. SUPPORTED BY JOHNSON. MOTION CARRIED. MOTION BY JOHNSON TO APPROVE THE TRAVEL REQUEST FOR YFF TO ATTEND THE MDOT/MPTA ANNUAL MEETING. SUPPORTED BY MUNCEY. MOTION CARRIED.

B. MOTION BY JOHNSON TO RENEW THE CURRENT MEDICAL, DENTAL & VISION PLANS WITH AN EMPLOYEE CONTRIBUTION OF 4.5% OF THE PREMIUMS. SUPPORTED BY BABINSKI. MOTION CARRIED. MOTION BY MUNCEY TO OPT OUT OF THE HEALTH INSURANCE CAP FOR 2023-2024 BENEFIT YEAR. SUPPORTED BY MUHA. MOTION CARRIED.

C. MOTION BY JOHNSON TO APPROVE THE .5% MILLAGE RATE FOR DEC 2023 TAX COLLECTION. SUPPORTED BY MUNCEY. ROLL CALL VOTES: AYES: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER; NAYS: NONE. MOTION CARRIED

MEETING ADJOURNED: 5:03 PM

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY