



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD MAY 19, 2020, 5:04 PM VIA ZOOM VIDEO CONFERENCING.

PRESENT: ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER

ABSENT: NONE

ALSO PRESENT: YFF, ROBILLARD

MOTION BY JOHNSON TO APPROVE THE MINUTES OF THE VIRTUAL MEETINGS HELD ON APRIL 20, 2020 AND APRIL 21, 2020. SUPPORTED BY MUHA. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. NAY: NONE. MOTION CARRIED.

ADDITIONS TO THE AGENDA: NEW BUSINESS "C" PARKING SHUTTLE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: PRIORITY HEALTH AND DELTA DENTAL POLICY CREDITS, MERS TEMPORARY MODIFICATION TO BENEFIT PROVISIONS.

EXECUTIVE DIRECTOR'S REPORT: WILL BE COVERED IN THE ORDER OF AGENDA.

MOTION BY MUHA TO PAY THE BILLS IN THE AMOUNT OF \$110,039.61. SUPPORT BY SCHNEIDER. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: ACTUAL EXPENSES AND REVENUES ARE AT 55% AND 58% OF THE ANNUAL BUDGET RESPECTIVELY. DUE TO THE GOVERNOR'S "STAY HOME AND SAFER AT HOME" ORDERS, RIDERSHIP IS DOWN 78% FOR THE MONTH OF APRIL. "ITA" CARRIED 820 PASSENGERS. MOTION BY PULLEN TO APPROVE THE REVISED FY2020 BUDGET ADJUSTMENT #1 WITH \$995,894 REVENUES AND \$860,967 EXPENSES. SUPPORTED BY SCHNEIDER. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED.

B. TWO CUTAWAY BUSES AND THE NEW MINIVAN HAVE ARRIVED! THE PROPANE BUS PURCHASES HAVE BEEN POSTPONED. A PUBLIC BID HAS BEEN POSTED TO SELL BUS 24, 26 AND THE OLD MINIVAN. THE \$20K GRANT FOR NEW SHINGLES HAS BEEN APPROVED.

NEW BUSINESS

A. COVID-19 RESPONSE: YFF CONTINUES TO MONITOR PUBLIC HEALTH COMMUNICATIONS. SHE ALSO ATTENDS BIWEEKLY VIRTUAL MEETINGS WITH LOCAL TRANSIT COMPANIES. A PANDEMIC PLAN OF PREPAREDNESS IS BEING DEVELOPED. NEW HIRES WILL START THE BEGINNING OF JUNE AND STAFF WILL BE CALLED BACK IN MID JUNE. BUS WINDOWS CAN BE OPENED TO IMPROVE AIR CIRCULATION. ALL SAFETY PRECAUTIONS ARE STILL IN PLACE.

B. MOTION BY JOHNSON TO RENEW THE "ITA" CURRENT HEALTH, VISION, AND DENTAL PLANS. SUPPORTED BY PULLEN. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED.

C. THE PARKING SHUTTLE HAS BEEN CANCELED FOR THE SUMMER. MUNCEY WILL KEEP YFF ADVISED ON THE STATUS OF CLOSING BUTLER STREET. SUGGESTION BY SCHNEIDER TO GIVE MERCHANTS BUS PASSES IN LIEU OF SHUTTLE SERVICE.

MEETING ADJOURNED AT 5:56 PM BY PULLEN

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY