



Interurban Transit Authority  
P.O. Box 649, Douglas, Michigan 49406  
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD MARCH 20, 2018- 5:10 PM AT INTERURBAN FACILITY.

PRESENT: JOHNSON, , PULLEN, SCHNEIDER, STARRING

ABSENT: BABINSKI, MUHA

ALSO PRESENT: YFF & ROBILLARD

MOTION BY SCHNEIDER TO APPROVE THE MINUTES OF FEBRUARY 20, 2018. SUPPORTED BY STARRING, CARRIED.

ADDITIONS TO THE AGENDA: MACATAWA AREA EXPRESS (MAX TRANSIT) ALLEGED EMBEZZLEMENT.

PUBLIC COMMENTS: NONE.

COMMUNICATIONS: MMRMA LIABILITY POOL ASSET DISTRIBUTION AND LOCAL GOVERNMENT RETIREMENT SYSTEM ANNUAL REPORT.

EXECUTIVE DIRECTOR'S REPORT: WILL BE COVERED IN THE ORDER OF AGENDA.

MOTION BY PULLEN TO PAY THE BILLS IN THE AMOUNT OF \$40,056.13. SUPPORT BY JOHNSON, CARRIED.

#### OLD BUSINESS

A. FINANCIAL ARE SOLID. RIDERSHIP IS SLIGHTLY DOWN FOR THE FISCAL YEAR.

B. THE BUSES HAVE BEEN INSTALLED WITH CAMERAS. POLICIES INCLUDING ACCESS AND STORAGE ARE BEING DEVELOPED AND WILL BE REVIEWED BY "ITA" ATTORNEY. PROCEDURES WILL BE REVIEWED AT THE APRIL BOARD MEETING.

#### NEW BUSINESS

A. MOTION BY STARRING TO APPROVE AGREEMENT NO 2017-0069/P2 SUBMITTED BY MDOT FOR FY2018 SECTION 5311 OPERATING FORMULA GRANT. SUPPORTED BY SCHENIDER. ROLL CALL VOTE: AYES: PULLEN, JOHNSON, STARRING, SCHNEIDER. ABSENT: MUHA AND BABINSKI. MOTION CARRIED.

B. A TRIAL SERVICE EXPANSION FOR A WEEKLY TRIP TO THE HOLLAND TRANSIT STATION AS WELL AS EXTENDED "SUMMER" SUNDAY HOURS UNTIL 7:00 PM ARE BEING PLANNED. YFF TO PRESENT THE MARKETING BROCHURE TO THE BOARD IN APRIL.

C. MOTION BY STARRING TO APPROVE THE TRAVEL REQUESTS FOR:

YFF TO ATTEND THE RURAL TRANSIT MANAGERS WORKSHOP ON APRIL 25<sup>TH</sup> AND 26<sup>TH</sup> AND

CARTEN-CRANDALL TO ATTEND THE MDOT 2 DAY DRUG AND ALCOHOL TRAINING ON JULY 9<sup>TH</sup> AND 10<sup>TH</sup>.

SUPPORTED BY SCHNEIDER, CARRIED.

D. THE BOARD APPROVED THE REQUEST TO PROCEED WITH THE 'DESIGN THE BUS' CAMPAIGN.

E. REGARDING THE POSSIBLE EMBEZZLEMENT AT THE MAX TRANSIT. "ITA" HAS MANY SAFE GUARDS IN PLACE. FURTHER DISCUSSION TABLED UNTIL APRIL.

MEETING ADJOURNED AT 6:18 PM BY PULLEN.

MARIE MUHA  
SECRETARY

MICHELLE ROBILLARD  
RECORDING SECRETARY