



SAUGATUCK - DOUGLAS - SAUGATUCK TOWNSHIP  
100 E Wiley Rd, P.O. Box 649, Douglas, MI 49406

MINUTES OF A REGULAR MEETING HELD JANUARY 17, 2023 AT 4:32 PM AT THE SAUGATUCK-DOUGLAS DISTRICT LIBRARY. PRESENT: BABINSKI, JOHNSON , MUHA, MUNCEY, PULLEN, SCHNEIDER ABSENT: NONE.  
ALSO PRESENT: YFF, ROBILLARD

ADDITIONS TO THE AGENDA: NONE.  
PUBLIC COMMENTS/AUDIENCE: NONE.  
COMMUNICATIONS: NONE.

MOTION TO APPROVE THE DECEMBER 20<sup>TH</sup> 2022 MINUTES BY MUNCEY. SUPPORTED BY MUHA. MOTION CARRIED.  
MOTION BY JOHNSON TO PAY THE JANUARY 2023 BILLS IN THE AMOUNT OF \$35,845.65. SUPPORT BY BABINSKI.  
MOTION CARRIED.

#### OLD BUSINESS

FINANCIALS AND RIDERSHIP: FOR THE FISCAL YEAR TO DATE, 14% OF THE BUDGETED REVENUES HAVE BEEN RECEIVED AND 25% OF THE BUDGETED EXPENSES HAVE BEEN DISBURSED. DECEMBER RIDERSHIP WAS DOWN SLIGHTLY. THE "ITA" WAS CLOSED FOR TWO DAYS DUE TO INCLEMENT WEATHER. 179 PASSENGERS WERE CARRIED ON NEW YEARS EVE!

#### B. CAPITAL GRANT PROGRESS:

2019: THE \$11,000 BALANCE OF THE 2019 GRANT WILL BE USED TOWARDS THE PURCHASE OF THE 2020 GRANT FOR THE PROPANE BUS. THIS BUS IS EXPECTED TO ARRIVE IN THE SPRING OF 2023.

2021: THE TWO-WAY RADIOS/REPEATERS ARE EXPECTED TO ARRIVE IN MARCH 2023. THE DISPATCH SOFTWARE GRANT WILL BE INCORPORATED INTO MDOT'S STATEWIDE PROCUREMENT PLAN. YFF IS OBTAINING A THIRD VENDOR QUOTE FOR THE BUS CONVERSION PROJECT.

C. THE AUDIT SHOULD BE AVAILABLE FOR REVIEW AT THE FEBRUARY MEETING.

D. THE OPERATING HOURS WERE APPROVED IN OCTOBER 2022 AND WILL REMAIN UNCHANGED FOR THE REMAINDER OF FY2023.

#### NEW BUSINESS

A. MOTION BY PULLEN TO APPROVE THE VEHICLE ACCESSIBILITY PLAN. SUPPORTED BY MUNCEY. MOTION CARRIED.

MOTION BY BABINSKI TO APPROVE THE 2024 RESOLUTION OF INTENT. SUPPORTED BY MUHA.

ROLL CALL VOTE: AYES: BABINSKI, JOHNSON , MUHA, MUNCEY, PULLEN, SCHNEIDER. NAYS: NONE. MOTION CARRIED.

B. THE FY2024 GRANT APPLICATION WAS REVIEWED.

C. MOTION BY MUNCEY TO APPROVE THE TRAVEL REQUEST TO THE RISK MANAGEMENT WORKSHOP AND THE ANNUAL LEGISLATIVE CONFERENCE. SUPPORTED BY JOHNSON. MOTION CARRIED.

MEETING ADJOURNED: 5:15 PM

MARIE MUHA  
SECRETARY

MICHELLE ROBILLARD  
RECORDING SECRETARY