



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD JUNE 16, 2020, 5:02 PM AT THE INTERURBAN FACILITY.

PRESENT: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER

ABSENT: NONE

ALSO PRESENT: YFF, ROBILLARD

MOTION BY BABINSKI TO APPROVE THE MINUTES OF MAY 19, 2020. SUPPORTED BY MUHA. MOTION CARRIED.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: MICHIGAN TRANSIT POOL RETROSPECT REFUND.

EXECUTIVE DIRECTOR'S REPORT: WILL BE COVERED IN THE ORDER OF AGENDA.

MOTION BY MUHA TO PAY THE BILLS IN THE AMOUNT OF \$89,157.48. SUPPORT BY MUNCEY. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: THE FEDERAL OPERATING AND GRANT REIMBURSEMENT WAS RECEIVED IN EARLY JUNE.

THE "CARES ACT" REIMBURSEMENT FOR FY20 AND FY21 WILL COVER LOST FAREBOX REVENUE AND EXPENSES. RIDERSHIP WAS DOWN 78% OVER MAY 2019. IN LIEU OF THE PARKING SHUTTLE, "ITA" WILL OFFER DEMAND SERVICE. BUSES WILL CONTINUE TO CARRY SMALLER GROUPS OF PASSENGERS TO ACCOMMODATE SOCIAL DISTANCING. AUTO HAND SANITIZERS HAVE BEEN INSTALLED ON ALL THE BUSES.

B. GRANT REIMBURSEMENTS WERE RECEIVED FOR THE TWO NEW BUSES AND THE MINI VAN. BUS 24 AND THE OLD MINI VAN HAVE BEEN SOLD! PYFF WILL CONTINUE TO PURSUE THE SALE OF BUS 26. THE PROPANE BUS PURCHASES HAVE BEEN POSTPONED UNTIL FUTURE NEEDS ARE DETERMINED. THE \$20K GRANT FOR NEW SHINGLES HAS BEEN APPROVED. A SECOND 2020 GRANT FOR ANOTHER VEHICLE THROUGH THE CMAQ FUNDING PROGRAM HAS BEEN RECEIVED.

C. THE 40TH BIRTHDAY CELEBRATION DETAILS ARE STILL BEING DETERMINED.

NEW BUSINESS

A. MOTION BY MUNCEY TO APPROVE THE .4185% MILLAGE RATE FOR THE DECEMBER 2020 TAX COLLECTION. (L4029 FORM) SUPPORTED BY MUHA. ROLL CALL VOTE: AYES: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. NAYS: NONE. MOTION CARRIED

B. MOTION BY MUHA TO APPROVE CONTRACT 2017-0069/P8, R1 FOR FEDERAL OPERATING CARES ACT ASSISTANCE. SUPPORTED BY JOHNSON. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED.

C. TWO DRIVERS WILL NOT BE RETURNING. TWO OTHERS WILL BE NOTIFYING YFF SOON ABOUT CONTINUING EMPLOYMENT.

NEW EMPLOYEES HAVE BEEN HIRED. TRAINING WILL BEGIN THIS MONTH. SLOWER RIDERSHIP IS ALLOWING THE STAFF TO STREAMLINE THE PROCESSED RELATED TO THE NEW SOFTWARE.

D. MOTION BY PULLEN TO OPT OUT OF THE HEALTH INSURANCE CAP FOR THE 2020-2021 BENEFIT YEAR. SUPPORTED BY SCHNEIDER. MOTION CARRIED.

MEETING ADJOURNED AT 5:33 PM BY PULLEN

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY