



MINUTES OF A REGULAR MEETING HELD JULY 18TH, 2023 AT 4:31 PM AT SAUGATUCK DOUGLAS DISTRICT LIBRARY.

PRESENT: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER.
ALSO PRESENT: YFF & ROBILLARD.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: SCHNEIDER SUGGESTED HAVING A DRIVER "ON CALL" DURING BUSY TIMES.

COMMUNICATIONS: GRANT AWARD, MDOT FY22 LBO RECONCILED DISTRIBUTION, MPTA RECAP OF MICHIGAN 2024 BUDGET.

MOTION BY MUNCEY TO APPROVE THE JUNE 20TH 2023 MINUTES, SUPPORTED BY BABINSKI. MOTION CARRIED.
MOTION BY MUNCEY TO PAY THE JULY 2023 BILLS IN THE AMOUNT OF \$44,806.12, SUPPORT BY JOHNSON. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: FOR THE FISCAL YEAR TO DATE, 73.5% OF THE BUDGETED REVENUES HAVE BEEN RECEIVED AND 71% OF THE BUDGETED EXPENSES HAVE BEEN DISBURSED. YFF WILL REVIEW THE BUDGET IN SEPTEMBER TO SEE IF ANY ADJUSTMENTS NEED TO BE MADE. JUNE RIDERSHIP INCREASED 30% OVER JUNE 2022. THE 'ITA' CARRIED 6970 PASSENGERS!

B. CAPITAL GRANT PROGRESS:

2019: THE ITA WILL CONTINUE TO WAIT FOR THE PROPANE CUT AWAY BUS. THE ESTIMATED ARRIVE IS EARLY 2024.
2021: THE REIMBURSEMENT WAS RECEIVED FOR THE TWO-WAY RADIOS/REPEATERS. SPECS FOR THE RFP REGARDING THE DISPATCH SOFTWARE GRANT ARE BEING FINALIZED. YFF IS WORKING WITH MDOT'S PROCUREMENT SPECIALIST ON THE BUS CONVERSION GRANT. THE FUNDING FOR THE \$250,000 FACILITY EXPANSION GRANT WILL ARRIVE IN 2024.

C. THE 'ITA' CAN NOT RETROACTIVELY OPT OUT OF THE DDA.

NEW BUSINESS

A. A PASSENGER COMPLAINT WAS REVIEWED WITH THE BOARD.

MEETING ADJOURNED: 5:33 PM

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY