



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD JANUARY 19TH, 2021 AT 5:00 PM VIA ZOOM CALL.

PRESENT: ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER

ABSENT: NONE. ALSO PRESENT: YFF, ROBILLARD

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: TRIENNIAL REVIEW COMPLETION NOTIFICATION. ITA IS IN FULL COMPLIANCE, NEXT REVIEW 2023.

MOTION TO APPROVE THE DECEMBER 15TH MINUTES BY MUNCEY. SUPPORTED BY JOHNSON. ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. MOTION CARRIED.

MOTION BY MUHA TO PAY THE BILLS IN THE AMOUNT OF \$28,114.09. SUPPORT BY JOHNSON. ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: REVENUES AND EXPENSES ARE BOTH LOWER THAN LAST YEAR. PROPERTY TAX AND FEDERAL GRANT REVENUE FUNDS ARE ARRIVING. RIDERSHIP CONTINUES TO BE DOWN BUT HOPEFUL FOR NEXT YEAR TO GET BACK TO MORE NORMAL COUNTS.

B. CAPITAL GRANT PROGRESS:

2019: THE TWO NEW PROPANE BUSES SHOULD BE DELIVERED IN MAY: ROOFING PROPOSAL APPROVED BY MDOT.

C. THE AUDIT IS IN FINAL REVIEW AT FERRIS BUSSCHERS & ZWIERS. THE AUDIT SHOULD BE COMPLETED IN FEBRUARY.

NEW BUSINESS

A. MOTION TO APPROVE RESOLUTION FOR 2017-0069/P10 FEDERAL OPERATING GRANT FOR \$170,872 BY PULLEN. SUPPORTED BY SCHNEIDER. ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. MOTION CARRIED.

B. STAFF UNIFORMS ORDER PURCHASES 6 TO 8 ITEMS FOR EACH EMPLOYEE INCLUDING THE CHOICE OF A COAT AND SWEATSHIRTS AND SHIRTS. BOARD COMMENTED UNIFORMS ARE GOOD ADVERTISING, GOOD IMAGE, PROFESSIONAL APPEARANCE. MOTION TO APPROVE UNIFORM PURCHASE FROM SISTERS IN INK FOR \$3578 BY MUNCEY. SUPPORT BY JOHNSON. ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. MOTION CARRIED.

C. ANNUAL GRANT APPLICATION FOR FY2022. MOTION TO APPROVE THE RESOLUTION OF INTENT AS SUBMITTED BY JOHNSON. SUPPORT BY JOHNSON. ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. MOTION CARRIED.

PUBLIC COMMENTS – BOARD MEMBER MUNCEY CONGRATULATED YFF FOR THE INCREDIBLE JOB, HER COMMUNICATION IS APPRECIATED. JOHNSON INQUIRED ABOUT NEW FOOD DELIVERY SERVICE. YFF REPLIED SERVICE WAS LAUNCHED 12/31, USED 9 TIMES SO FAR FROM A VARIETY OF RESTAURANTS. SERVICE TO CONTINUE AS LONG AS A NEED IS BEING MET.

MEETING ADJOURNED AT 5:31 PM BY PULLEN.

MARIE MUHA

SECRETARY

MICHELLE ROBILLARD

RECORDING SECRETARY