



TRANSIT AUTHORITY

SAUGATUCK - DOUGLAS - SAUGATUCK TOWNSHIP
100 E Wiley Rd, P.O. Box 649, Douglas, MI 49406

MINUTES OF A REGULAR MEETING HELD FEBRUARY, 20TH, 2024 AT 4:30 PM AT THE INTERURBAN FACILITY.

PRESENT: BABINSKI, GUSTAFSON, JOHNSON, MUNCEY, PULLEN, SCHNEIDER. ALSO PRESENT: YFF & ROBILLARD.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: MTP RETROSPECTIVE ADJUSTMENT, LOCAL MUNICIPALITIES DIRECTOR HIRING PARTICIPATION REQUEST.

MOTION BY JOHNSON TO APPROVE THE JANUARY 16TH, & JANUARY 23RD, 2024 MINUTES WITH CORRECTIONS (TYPO'S AND CORRECT THE MOTION'S SUPPORT TO PAY THE BILLS FROM JOHNSON TO MUNCEY). SUPPORTED BY SCHNEIDER. MOTION CARRIED.

MOTION BY BABINSKI TO PAY THE JANUARY-FEBRUARY 2024 BILLS IN THE AMOUNT OF \$51,744.78. SUPPORT BY SCHNEIDER. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: 38% OF THE BUDGETED REVENUES HAVE BEEN RECEIVED AND 33% OF THE BUDGETED EXPENSES HAVE BEEN DISBURSED. RIDERSHIP WAS SLIGHTLY DOWN FROM THE PRIOR PERIOD. THE "ITA" CARRIED 3126 PASSENGERS.

B. CAPITAL GRANT PROGRESS:

2019: THE NEW PROPANE BUS HAS ARRIVED AND WILL BE IN SERVICE SOON!

2021: THE RFP'S FOR DISPATCH SOFTWARE ARE DUE FEB 25TH. THE KITS TO CONVERT BUS #32 & #33 TO PROPANE HAVE ARRIVED. THE BUILDING EXPANSION MEETING WILL OCCUR ON FEB 21ST AND FUNDING IS EXPECTED IN LATE 2024.

C. MOTION BY GUSTAFSON TO APPROVE THE FY23 AUDIT. SUPPORTED BY SCHNEIDER. MOTION CARRIED.

D. THE "NEW DIRECTOR" SEARCH COMMITTEE CONTINUES TO MEET TO DETERMINE INTERVIEW QUESTIONS, SCORING, AND SCHEDULE INTERVIEWS.

NEW BUSINESS

A. MOTION BY MUNCEY TO APPROVE SENDING 2 EMPLOYEES TO THE RURAL TRANSIT MANAGERS WORKSHOP IN APRIL. SUPPORTED BY JOHNSON. MOTION CARRIED.

B. A RECAP OF THE JANUARY STAFF MEETING WAS PRESENTED BY YFF.

MEETING ADJOURNED: 5:45 PM

LORI BABINSKI
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY