



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD FEBRUARY 18, 2020, 5:02 PM AT INTERURBAN FACILITY.

PRESENT: BABINSKI, MUHA, MUNCEY, PULLEN, SCHNEIDER

ABSENT: JOHNSON

ALSO PRESENT: YFF, ROBILLARD

MOTION BY MUNCEY TO APPROVE THE MINUTES OF JANUARY 21, 2020. SUPPORTED BY BABINSKI, CARRIED.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS: NONE.

COMMUNICATIONS: MICHIGAN MUNICIPAL RISK MGMT BOARD UPDATE, CITY OF DOUGLAS COMMITTEE MEETING MINUTES.

EXECUTIVE DIRECTOR'S REPORT: WILL BE COVERED IN THE ORDER OF AGENDA.

MOTION BY PULLEN TO PAY THE BILLS IN THE AMOUNT OF \$32,240.62. SUPPORT BY SCHNEIDER, CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: FOR THE YEAR TO DATE, REVENUES AND EXPENSES ARE 32.8% AND 31.8% OF THE ANNUAL BUDGET. PROPERTY TAX REVENUES ARE ARRIVING. 3541 PASSANGERS WERE CARRIED IN JANUARY!

B. THE CUTAWAY BUSES SHOULD ARRIVE IN FEBRUARY. THE PROPANE BUSES WILL ARRIVE AT THE END OF SUMMER. YFF WILL TRY AGAIN TO OBTAIN 3 QUOTES FOR A NEW ADMINISTRATIVE VEHICLE. THE \$20K GRANT FOR NEW SHINGLES HAS BEEN APPROVED.

C. MOTION BY PULLEN TO APPROVE THE AUDIT FOR THE FISCAL YEAR ENDING 09/30/2019. SUPPORTED BY MUHA, CARRIED.

D. PC TRANS HELPED RECONFIGURE THE TABLETS TO IMPROVE INTERNET CONNECTIVITY. EXTERNAL ANTENNAS FOR THE BUSES ARE STILL BEING REVIEW FOR VIABILITY.

NEW BUSINESS

A. PREPARTIONS ARE UNDER WAY TO CELEBRATE THE "ITA'S" 40TH ANNIVERSARY ON MAY 8, 2020! MORE DETAILS WILL BE FORTHCOMING.

B. THE PROPOSED 2020 SERVICE HOURS WILL REMAIN THE SAME AS 2019.

C. THE BOARD DOES NOT SEE THE NEED FOR AN "EMPLOYEE BOARD LIASON". HOWEVER, ALL EMPLOYEES ARE WELCOME TO ATTEND THE MEETINGS.

MEETING ADJOURNED AT 5:45 PM BY PULLEN.

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY