



TRANSIT AUTHORITY

SAUGATUCK - DOUGLAS - SAUGATUCK TOWNSHIP
100 E Wiley Rd, P.O. Box 649, Douglas, MI 49406

MINUTES OF A REGULAR MEETING HELD DECEMBER 19, 2023 AT 4:35 PM AT THE INTERURBAN FACILITY.

PRESENT: BABINSKI, JOHNSON, MUNCEY, PULLEN, SCHNEIDER. ALSO PRESENT: YFF & ROBILLARD.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: COW HILL YACHT CLUB GIFT, CONCEPTS A CREATIVE STUDIO.

MOTION BY BABINSKI TO APPROVE THE NOVEMBER 21, 2023 MINUTES. SUPPORTED BY MUNCEY. MOTION CARRIED.

MOTION BY MUNCEY TO PAY THE NOVEMBER 2023 BILLS IN THE AMOUNT OF \$45,448.93. SUPPORT BY BABINSKI. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: REVENUES AND EXPENSES HAVE INCREASED OVER THE PRIOR PERIOD. A BUDGET ADJUSTMENT WILL BE DONE MID YEAR. RIDERSHIP IN NOVEMBER WAS 23% HIGHER THAN LAST YEAR. 3876 PASSENGERS USED OUR SERVICE. FREE RIDES ON NEW YEARS EVE FROM 6:00 PM TO 2:00 AM!

B. CAPITAL GRANT PROGRESS:

2019: THE ITA WILL CONTINUE TO WAIT FOR THE PROPANE CUT AWAY BUS. THE ESTIMATED ARRIVAL IS EARLY 2024.

2021: THE RFP'S FOR DISPATCH SOFTWARE HAS BEEN APPROVED BY MDOT. THE BUS CONVERSION RFQ HAS BEEN AWARDED AND WILL TAKE PLACE THIS WINTER. YFF WILL BEGIN PREPARING A SITE PLAN REVIEW FOR THE BUILDING EXPANSION PROJECT.

NEW BUSINESS

A. DUE TO THE RESIGNATION OF CURRENT BOARD MEMBER MUHA, THE SECRETARY POSITION IS OPEN. MOTION BY PULLEN TO APPROVE BABINSKI AS BOARD SECRETARY. SUPPORTED BY JOHNSON. MOTION CARRIED.

B. MOTION BY MUNCEY TO EXPAND SERVICE HOURS ON MARCH AND APRIL SUNDAY'S UNTIL 7 PM AND MEMORIAL WEEKEND/EARLY JUNE FRIDAY'S AND SATURDAYS UNTIL 11 PM. (AN ADDITION OF 51 SERVICE HOURS). SUPPORTED BY SCHNEIDER. MOTION CARRIED.

MEETING ADJOURNED: 5:20 PM

LORI BABINSKI
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY