



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD DECEMBER 15TH, 2020 AT 5:00 PM VIA ZOOM CALL.

PRESENT: ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER

ABSENT: NONE. ALSO PRESENT: YFF

ADDITIONS TO THE AGENDA: STAFF COMMUNICATION TO BOARD.

PUBLIC COMMENTS/AUDIENCE: TAKE OUT FOOD DELIVERY REQUEST.

COMMUNICATIONS: COW HILL YACHT CLUB GIFT. YFF TO INCLUDE THE BOARD'S APPRECIATION IN THANK YOU NOTE.

MOTION TO APPROVE THE NOVEMBER 17TH MINUTES BY MUNCEY. SUPPORTED BY SCHNEIDER. MOTION CARRIED.

MOTION BY JOHNSON TO PAY THE BILLS IN THE AMOUNT OF \$31,710.16. SUPPORT BY MUHA. ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: CASH POSITION IS STRONG. PROPERTY TAX REVENUE FOR WINTER2020 IS ARRIVING. EXPENSES ARE ON PAR WITH DEC 2019. RIDERSHIP CONTINUES TO BE DOWN 50% DUE TO THE PANDEMIC. MASKS ARE REQUIRED TO BE WORN ON BUSES AND IN OFFICE. EXTRA CLEANING IS COMPLETED DURING SHIFTS. THE NEW YEARS SERVICE IS CANCELLED .

FOOD "TAKE OUT" DELIVERY SERVICE HAS BEEN REQUESTED. THE PANDEMIC FUNDING WILL COVER ANY ADDITIONAL EXPENSES. THIS SERVICE WILL BE A "WIN-WIN" FOR THE ITA, PASSENGERS AND RESTAURANT OWNERS.

B. CAPITAL GRANT PROGRESS:

2019: THE TWO NEW PROPANE BUSES SHOULD BE DELIVERED LATE WINTER – EARLY SPRING. 2020: YFF EMAILED THE ROOFING PROPOSAL TO THE PROCURMENT SPECIALIST AT MDOT. THE FUNDING FOR THE ADDITIONAL BUS/VAN THROUGH CMAQ GRANT HAS BEEN RECEIVED.

C. THE AUDITORS FROM FERRIS BUSSCHERS & ZWIERS HAVE CALLED WITH QUESTIONS. THE AUDIT SHOULD BE COMPLETED IN FEBRUARY.

D. YFF COMPLETED THE ONLINE "COMMUNITY TRANSPORTATION FRONT LINE SUPERVISOR TRAINING". THE LEGISLATIVE CONFERENCE IN FEBRUARY AND THE RURAL TRANSIT MANAGERS MEETING IN MARCH IS SCHEDULED TO BE HELD IN PERSON.

JOHNSON ASKED IF "ITA" COULD SHARE DRIVERS WITH THE CITY OF SAUGATUCK IF ADDITIONAL ASSISTANCE WITH SNOW PLOWING IS NEEDED. TRAINING AND TYPE OF CDL LICENSE MAY PROCLUDE PARTICIPATION. YFF TO GET MORE INFORMATION AND ADVISE.

MUNCEY THANKED YFF FOR BEING A GUEST ON THE VERY FIRST "SAUGATUCK ON SUNDAY" RADIO PROGRAM.

NEW BUSINESS

A. EAT, LAUGH AND HAVE A MERRY CHRISTMAS.

MEETING ADJOURNED AT 5:32 PM BY PULLEN.

MARIE MUHA

SECRETARY

MICHELLE ROBILLARD

RECORDING SECRETARY