



MINUTES OF A REGULAR MEETING HELD DECEMBER 21ST 2021 AT 5:00 PM AT THE SAUGATUCK-DOUGLAS DISTRICT LIBRARY

PRESENT: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER

ALSO PRESENT: YFF, ROBILLARD

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: MMRMA POLICY REBATES, MDOT GRANT INACTIVITY NOTICE, COWHILL YACHT CLUB GIFT.

MOTION TO APPROVE THE NOVEMBER 16TH 2021 MINUTES BY JOHNSON. SUPPORTED BY BABINSKI. MOTION CARRIED.
MOTION BY JOHNSON TO PAY THE BILLS IN THE AMOUNT OF \$35,654.93. SUPPORT BY MUHA. MOTION CARRIED.

OLD BUSINESS

FINANCIALS AND RIDERSHIP: REVENUE WAS UP OVER THE PRIOR PERIOD DUE TO AN INCREASE IN FAREBOX AND THE RECEIPT OF THE FEDERAL OPERATING ASSISTANCE FUNDS. THE INCREASED COST OF BENEFITS AND FUEL ALSO RESULTED IN HIGHER EXPENDITURES. NOVEMBER RIDERSHIP WAS 61% ABOVE LAST YEAR, BUT STILL BELOW PANDEMIC LEVELS.

B. CAPITAL GRANT PROGRESS:

2019: THE \$11,000 BALANCE OF THE 2019 GRANT WILL BE USED TOWARDS THE PURCHASE OF THE 2020 GRANT FOR THE PROPANE BUS.

2020: DELIVERY OF THE THIRD PROPANE BUS MAY BE DELAYED UP TO ONE YEAR DUE TO SUPPLY CHAIN ISSUES AND LABOR SHORTAGES.

2021: CARES ACT FUNDING GRANTS FOR TWO-WAY RADIOS AND BUS CONVERSION TO PROPANE.

C. THE ANNUAL AUDIT SHOULD BE FINALIZED AND READY FOR REVIEW AT THE JANUARY MEETING.

D. MOTION BY MUNCEY TO APPROVE THE PURCHASE OF THE PC TRANS "NOTIFICATION MODUAL" SOFTWARE, TRAINING, AND FEES AT A COST NOT TO EXCEED \$2700 WITH A \$200 ANNUAL FEE. SUPPORTED BY JOHNSON. MOTION CARRIED.

NEW BUSINESS

A. MERRY CHRISTMAS!

MEETING ADJOURNED BY PULLEN AT 5:19 PM

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY