



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD APRIL 21, 2020, 5:01 PM VIA ZOOM VIDEO CONFERENCING.

PRESENT: ROLL CALL: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER

ABSENT: NONE

ALSO PRESENT: YFF, ROBILLARD

MOTION BY MUHA TO APPROVE THE MINUTES OF MARCH 17, 2020. SUPPORTED BY JOHNSON.

ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. NAY: NONE. MOTION CARRIED.

ADDITIONS TO THE AGENDA: NEW BUSINESS "A": QUESTION FROM ITA EMPLOYEE REGARDING UNEMPLOYMENT BENEFITS.

NEW BUSINESS "C": AUTHORIZATION FOR FY 2020 SECTION 5311 AGREEMENT NUMBER 2017-0069.

COMMUNICATIONS: CARES ACT FUNDING AND CVB SHUTTLE SPONSOR.

EXECUTIVE DIRECTOR'S REPORT: WILL BE COVERED IN THE ORDER OF AGENDA.

MOTION BY MUNCEY TO PAY THE BILLS IN THE AMOUNT OF \$27,733.28. SUPPORT BY MUHA. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: IN SOME CATEGORIES, ACTUAL EXPENSE WILL BE LESS THAN THE BUDGETED AMOUNTS. RIDERSHIP HAS DROPPED BY 30%. YFF TO PROVIDE A BUDGET ADJUSTMENT AT THE NEXT MEETING.

B. TWO CUTAWAY BUSES RECEIVED VIA THE 2019 GRANT WILL BE ON THE ROAD IN MAY. THE PROPANE BUSES WILL ARRIVE AT THE END OF SUMMER. YFF HOPES TO PURCHASE THE REPLACEMENT ADMIN VEHICLE VIA AN INTERNET SALES. THE \$20K GRANT FOR NEW SHINGLES HAS BEEN APPROVED. BUS 24, 26 AND THE OLD MINI VAN WILL BE SOLD LOCALLY.

C. MOTION BY JOHNSON TO BE A "GOLD SPONSOR" FOR THE JULY 1ST MUSIC IN THE PARK SERIES TO CELEBRATE THE "ITA" 40TH ANNIVERSARY. SUPPORTED BY PULLEN. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED.

NEW BUSINESS

A. COVID-19 RESPONSE: YFF HAS BEEN MONITORING PUBLIC HEALTH AGENCIES COMMUNICATIONS. BUSINESS HOURS/STAFFING HAVE BEEN REDUCED AND ONLY ESSENTIAL PASSENGER TRIPS ARE ADVISED. PROCEDURES HAVE BEEN PUT INTO PLACE TO ACCOMMODATE SOCIAL DISTANCING AND ENHANCE WORKPLACE/VEHICLE CLEANLINESS. MOTION BY PULLEN TO IDENTIFY AN EQUITABLE WAGE SOLUTION THAT WILL CREATE PAY EQUALIZATION AND CLOSE THE DISPARITY GAP BETWEEN EMPLOYEES STILL WORKING AND THOSE ON UNEMPLOYMENT. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED. YFF WILL REVIEW THE WORK SHARE PROGRAM AS COMPARED TO THE "IN HOUSE" SOLUTION.

B. HIRING OF NEW EMPLOYEES HAS BEEN POSTPONED UNTIL THE SECRETARY OF STATE REOPENS AND STAFFING LEVELS CAN BE DETERMINED. YFF HOPES TRAINING CAN BEGIN IN JUNE.

C. MOTION BY PULLEN TO APPROVE THE FY 2020 SECTION 5311 OPERATING FORMULA GRANT, AGREEMENT NO. 2017-0069, AUTHORIZATION NO. P8. SUPPORTED BY MUHA. ROLL CALL VOTE YEAS: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER, NAY: NONE. MOTION CARRIED.

MEETING ADJOURNED AT 5:58 PM BY PULLEN

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY