



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD APRIL 20, 2021 AT 5:00 PM AT THE SAUGATUCK-DOUGLAS DISTRICT LIBRARY.

PRESENT: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER

ABSENT: NONE. ALSO PRESENT: YFF, ROBILLARD

ADDITIONS TO THE AGENDA: PHONE SYSTEM QUOTE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: CVB PARKING SHUTTLE SPONSORSHIP, MDOT FEDERAL OPERATING RECONCILIATION FY18, SAUGATUCK TOWNSHIP REFUND TAX OVERPAYMENT.

MOTION TO APPROVE THE MARCH 16TH 2021 MINUTES BY MUNCEY. SUPPORTED BY BABINSKI. MOTION CARRIED.

MOTION BY MUNCEY TO PAY THE BILLS IN THE AMOUNT OF \$30,397.79. SUPPORT BY MUHA. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: FOR THE FISCAL YEAR TO DATE, REVENUES ARE AT 56% OF THE PROJECTED BUDGET WHILE EXPENSES ARE AT 42.5%. MARCH RIDERSHIP IS UP 152 OVER MARCH 2020. DUE TO THE PANDEMIC, YTD RIDERSHIP IS DOWN 41.4% FROM THE PREVIOUS YEAR.

B. CAPITAL GRANT PROGRESS:

2019: THE TWO NEW PROPANE BUSES SHOULD BE DELIVERED IN MAY.

2020: THE PROPOSAL REQUEST FOR ROOF REPAIR WILL BE REISSUED DUE TO LACK OF RESPONSE. ENDEVOR (FORMALLY HAMILTON FARM BUREAU) WITH BE THE PROPANE SUPPLIER.

C. THE BILLBOARD PROJECT IS COMPLETE. THE BOARD RECOMMENDED PUTTING ANOTHER BILLBOARD ON THE OTHER SIDE OF THE SIGN STRUCTURE TO CAPTURE INTEREST. MOTION BY PULLEN TO AUTHORIZE YFF TO SPEND UP TO \$1600 PER YEAR TO MAINTAIN THE BILLBOARD. SUPPORTED BY MUNCEY. MOTION CARRIED.

NEW BUSINESS

A. MOTION BY JOHNSON TO APPROVE AGMT#2017.0069 AUTH#11 FOR \$20,303 FEDERAL CARES ACT OPERATING FUND. SUPPORTED BY BABINSKI. ROLL CALL VOTE: AYES: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. NAYS: NONE. MOTION CARRIED.

B. MOTION BY MUNCEY TO APPROVE AGMT#2017.0069 AUTH#12 FOR \$62,000 FEDERAL CARES ACT CAPITAL FUND. SUPPORTED BY PULLEN. ROLL CALL VOTE: AYES: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. NAYS: NONE. MOTION CARRIED.

C. MOTION BY PULLEN TO APPROVE THE "PEOPLE IT" PURCHASE AND INSTALLATION QUOTE OF \$6000 WITH ANNUALS FEES OF \$1000. SUPPORTED BY JOHNSON. ROLL CALL VOTE: AYES: BABINSKI, JOHNSON, MUHA, MUNCEY, PULLEN, SCHNEIDER. NAYS: NONE. MOTION CARRIED

MEETING ADJOURNED AT 5:47 PM BY PULLEN.

MARIE MUHA	SECRETARY
MICHELLE ROBILLARD	RECORDING SECRETARY