



MINUTES OF A REGULAR MEETING HELD AUGUST 15TH, 2023 AT 4:32 PM AT SAUGATUCK DOUGLAS DISTRICT LIBRARY.

PRESENT: BABINSKI, MUHA, MUNCEY, PULLEN, SCHNEIDER. ABSENT: JOHNSON
ALSO PRESENT: YFF & ROBILLARD.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: MERS ACTUARIAL, MDOT FY2024 LBO PRELIMINARY DISTRIBUTION.

MOTION BY MUNCEY TO APPROVE THE JULY 18TH 2023 MINUTES, SUPPORTED BY MUHA. MOTION CARRIED.

MOTION BY MUNCEY TO PAY THE JULY 2023 BILLS IN THE AMOUNT OF \$45,323.77, SUPPORT BY PULLEN. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: FOR THE FISCAL YEAR TO DATE, 77.1% OF THE BUDGETED REVENUES HAVE BEEN RECEIVED AND 75.3% OF THE BUDGETED EXPENSES HAVE BEEN DISBURSED. EXPENSES ARE 7.5% UP OVER THE PRIOR PERIOD. JULY RIDERSHIP INCREASED BY 1300 OVER JULY 2022. THE 'ITA' CARRIED 13,173 PASSENGERS!

B. CAPITAL GRANT PROGRESS:

2019: THE ITA WILL CONTINUE TO WAIT FOR THE PROPANE CUT AWAY BUS. THE ESTIMATED ARRIVAL IS EARLY 2024.

2021: 3 DISPATCH SOFTWARE DEMO'S HAVE BEEN REVIEWED TO FINALIZE THE RFP SPECIFICATIONS. YFF IS WORKING WITH MDOT'S PROCUREMENT SPECIALIST ON THE BUS CONVERSION GRANT. YFF IS WORKING WITH THE DOUGLAS CITY PLANNER TO REVIEW THE DETAILS OF THE BUILDING EXPANSION. FUNDING SHOULD BE RECEIVED THE 2ND HALF OF 2024.

NEW BUSINESS

A. YFF REVIEWED A RIDER COMPLAINT WITH THE BOARD.

MEETING ADJOURNED: 5:05 PM

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY