



Interurban Transit Authority
P.O. Box 649, Douglas, Michigan 49406
(269) 857-1418

MINUTES OF A REGULAR MEETING HELD AUG 18, 2020, 5:03 PM AT THE INTERURBAN FACILITY.

PRESENT: BABINSKI, JOHNSON, MUHA,, SCHNEIDER

ABSENT: MUNCEY, PULLEN

ALSO PRESENT: YFF, ROBILLARD

MOTION BY MUHA TO APPROVE THE MINUTES OF JULY 21, 2020. SUPPORTED BY BABINSKI. MOTION CARRIED.

ADDITIONS TO THE AGENDA: NONE.

PUBLIC COMMENTS/AUDIENCE: NONE.

COMMUNICATIONS: FY21 PRELIMINARY BUDGET DISTRIBUTION RATES, MDOT ACCOLADES.

EXECUTIVE DIRECTOR'S REPORT: WILL BE COVERED IN THE ORDER OF AGENDA.

MOTION BY MUHA TO PAY THE BILLS IN THE AMOUNT OF \$26,478.75. SUPPORT BY SCHNEIDER. MOTION CARRIED.

OLD BUSINESS

A. FINANCIALS AND RIDERSHIP: DUE TO THE PANDEMIC, RIDERSHIP DECLINED 75% OVER JULY 2019. FINANCIALS REMAIN POSITIVE WITH A DECREASE IN EXPENDITURES. ACTUAL REVENUES AND EXPENSES ARE AT 97% AND 75% OF THE BUDGETED FIGURES. THE BOARD SUGGESTED KEEPING AN "ON CALL" DRIVER AVAILABLE EACH SATURDAY THROUGH SEPTEMBER TO SUPPORT INCREASED DEMAND. DISPATCHERS WERE ENCOURAGED TO CALL FOR "BACK UP" IF UNEXPECTED PEAKS OCCUR. YFF IS FOLLOWING UP TO SEE HOW MANY SCHOOL STUDENTS WILL BE TRANSPORTED THIS FALL.

B. OPEN GRANTS ARE AS FOLLOWS:

2019: TWO NEW PROPANE BUSES. PURCHASE HAS BEEN POSTPONED UNTIL FUTURE NEEDS ARE DETERMINED.

2020: \$20,000 FOR NEW SHINGLES, AND A NEW PROPANE BUS OR VAN.

C. THE 40TH BIRTHDAY CELEBRATION HAS BEEN PUT ON HOLD AGAIN. YFF TO HOLD AN 'IN-HOUSE' EVENT WITH GIVEAWAYS TO PASSENGERS. THE OFFICIAL CELEBRATION MAY OCCUR NEXT YEAR WITH A "40+1" BIRTHDAY CELEBRATION!

D. THE "ITA" THANKS BABINSKI, PULLEN AND JOHNSON FOR AGREEING TO SERVE ANOTHER BOARD TERM. YFF HAS NOTIFIED EACH OF THE MUNICIPALITIES AND IS WAITING FOR THE RESPONSES.

NEW BUSINESS

A. MOTION BY MUHA TO APPROVE YFF'S ATTENDANCE AT THE CTAA ONLINE SUPERVISOR COURSE IN SEPTEMBER. SUPPORTED BY JOHNSON. MOTION CARRIED.

B. MOTION BY SCHNEIDER TO UPDATE TITLE VI PLAN AS OF AUG 18, 2020. SUPPORTED BY MUHA. MOTION CARRIED.

MEETING ADJOURNED AT 5:34 PM BY JOHNSON.

MARIE MUHA
SECRETARY

MICHELLE ROBILLARD
RECORDING SECRETARY