



MINUTES OF THE REGULAR MEETING HELD DECEMBER 16, 2025, AT 4:49 PM AT THE INTERURBAN TRANSIT AUTHORITY.

PRESENT: BABINSKI, GUSTAFSON, JOHNSON, MUNCEY, PULLEN, SCHNEIDER, RINGELBERG, SLIDER. ALSO PRESENT: CARTEN-CRANDELL, ROBILLARD.

ADDITIONS TO THE AGENDA/ PUBLIC COMMENTS: NONE.

MOTION BY MUNCEY TO APPROVE THE NOVEMBER 18<sup>TH</sup> MINUTES. SUPPORTED BY JOHNSON. MOTION CARRIED.

MOTION BY JOHNSON TO PAY THE NOVEMBER 2025 BILLS FOR \$56,824.37. SUPPORT BY GUSTAFSON. MOTION CARRIED.

#### OLD BUSINESS

A. FINANCIAL STATUS AND RIDERSHIP: THE FINANCIAL REMAIN STRONG. RIDERSHIP WAS UP 321 OVER NOVEMBER 2025. THE "ITA" CARRIED 4320 PASSENGERS. FREE RIDES ON NEW YEAR EVE WILL BE OFFERED FROM 6 PM TO 1 AM.

B. THE OFFICE TRAILER WILL BE DELIVERED SOON AS THE CONSTRUCTION PROJECT MOVES FORWARD.

C. THE FY25 AUDIT IS STILL BEING FINALIZED.

D. THE SPARE DISPATCH SOFTWARE WILL "GO LIVE" JANUARY 13, 2026. THE RIDER APP WILL ROLLOUT ON 12/28/25.

E. THE 'ITA' PROVIDED 14 COA RIDES IN NOVEMBER.

#### NEW BUSINESS

A. THE 'ITA' RECEIVED A GRANT FOR A CAPITAL BUS REPLACEMENT!

B. JENNIFER VANHUISEN HAS ACCEPTED THE OPS MANAGER JOB AND WILL START JAN 1, 2026.

C. THANK YOU TO THE BOARD FOR YOUR DEDICATION!

MEETING ADJOURNED AT 5:30 PM BY PULLEN.

LORI BABINSKI  
SECRETARY

MICHELLE ROBILLARD  
RECORDING SECRETARY