

### VENDOR BUSINESS CONTRACT

This contract is binding and between The Springfield Fair and;

(Company Name) \_\_\_\_\_ (hereinafter called "vendor")

(Vendor Address) \_\_\_\_\_

(Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

\_\_\_\_\_ Contact By Text \_\_\_\_\_ Contact on Phone \_\_\_\_\_ Contact Email

(Contact Person) \_\_\_\_\_

No water pipes, No string in a can, no "snaps", No laser lights. Other items may be banned as seen necessary. Vendor will provide only the following services, goods, or products as approved. You may attach another document if necessary or list below.

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On the following dates Thursday June 11th by 3PM through Sunday June 14th, 2026

The Vendor agrees to have their space/concession completely set-up by Thursday June 11th @ 2PM and will remain open for a majority of the gates being open to public. No vehicles are allowed in the midway area while the fair is open to the public. Please remove by 3PM Thursday.

Vendor Type – Please Check One

\_\_\_\_\_ Outdoor Space NON-FOOD can be rented at a rate of \$100/space. This fee will allow you access to electricity, you must provide your own extension cords to reach. Deposit must accompany this contract to reserve spot.

\_\_\_\_\_ Outdoor Space FOOD can be rented at a rate of \$200. Deposit must accompany this contract to reserve spot. Power/Water hook up will be additional fee of \$50.

GREY WATER DUMPING at designated station on location.

Deposit must accompany this contract to reserve spot.

Please check the box if Power \_\_\_\_\_ Water Hook \_\_\_\_\_ is required.

Please Indicate the dimension of the space needed: \_\_\_\_\_. Please draw an intended layout of your set up. Include whether it's open sided, closed, trailer etc. All personal vehicles must be parked off site, in the supplied parking area.

Insurance: As a Vendor at the Springfield Fair, you are required to provide your own liability insurance. You must provide a certificate of insurance, which names "The Springfield Fair" as additional insureds. The minimum general liability coverage is \$1,000,000.

We the undersigned, do hereby acknowledge that The Springfield Fair assumes no responsibility for any property: real personal, or otherwise, belonging to the undersigned while, such property is situated, stored, or parked on the grounds of The Springfield Fair. Nor is damages to such properties to be assumed by The Springfield Fair or its assigns.

As a Vendor at The Springfield Fair, we ask that you:

- Stay within your rented space when soliciting.
- Use no amplification for your voice
- Not use or have alcoholic beverages or illegal drugs on the fairgrounds
- No dogs allowed on fair property (service animals only)
- Not be argumentative or combative
- Speak in normal tone or voice (no hollering)
- Have any and all licenses necessary to legally operate your business/booth
- Contact a fair official if you have a problem, you cannot handle.

Contracts and Full Payment must be submitted by May 16th to Reserve a spot at The Springfield Fair!

Non-Refundable, Including 4 days (Thurs.-Sun.) Operation Times: Thurs. & Fri 3-10, Sat. & Sun.10-10  
Please provide copies of State Licenses/Permits that may be required for your business, for the records of The Springfield Fair.

I/We acting for/as the Vendor acknowledges and agrees to the terms of this agreement and will abide by the same. Signature \_\_\_\_\_ Date \_\_\_\_\_

Two workers are allowed entry to the fair, free of charge, for each vendor space. Please list workers' names below. If they are not listed below and approved, they will not be on the pass list and will need to pay the entrance fee.

1. \_\_\_\_\_ 2. \_\_\_\_\_

If you have questions, concerns or to schedule arrangements – Call Ashley at (207) 290-0760

You may write to, or return documents by mailing to

The Springfield Fair 91 Park Street Springfield ME 04487