

AGREEMENT:

Made this _____ day of _____, _____ by and between The Springfield Fairgrounds, hereafter known as the Party of the First Part and _____, hereafter known as the Party of the Second Part.

The Springfield Fairground agrees to allow use of the listed buildings, and venue area of the fairgrounds to be rented/used to the Party of the Second Part for consideration of \$700.00 from dates and time listed herein. Both parties agree to bind themselves to the following terms of this agreement. Other areas of the facility may be used under permission, which must be done in writing and approved by Party of the First Part. This contract is based off Thursday arrival and Sunday departure unless otherwise specified.

The Party of the First Part agrees to provide the following:

1. Facilities requesting use for _____
2. Dates requesting use for _____
3. Electricity to the Pavilion, Tables & Chairs for 150+ people at no additional charge
4. **For Additional Fee**, White tablecloths (30), White chair covers (100), and 8 White large curtains can be rented. \$150 For Everything - (Provided Clean & Return Dirty) Will negotiate individual pricing if interested.
5. Trash dumpsters for disposal of garbage. Facility will supply trash cans & bags.
6. Portable Toilets available by request. Please list how many you intend to be provided. # _____
You may rent others elsewhere if you wish. SEE BELOW FOR FURTHER INSTRUCTIONS

The Party of the Second Part agrees to and provides the following:

1. \$700 Rental Fee made payable to "The Springfield Fairgrounds" due in full prior to access of venue. Contract and \$200 nonrefundable deposit due with contract to hold the date. If any damages to facilities is deemed more than typical "wear and tear" Party of the Second Part will be financially responsible to repair or replace damaged items. Report damages/problems immediately to Ashley LaDuke at (207) 290-0760.
2. Pick-up and dispose of all trash and litter. Place trash in dumpsters at NE corner of the fairgrounds.
3. Clean the facilities used and leave as it appeared upon arrival.
4. Lock any buildings before leaving the facility. Leave key on counter.
5. Must contact Lincoln Maine Rentals (207) 290-0038 to service portable toilets at your cost. Portable toilets must be pumped within AT LEAST 2 days after the event. Please report scheduling to Ashley LaDuke at (207) 290-0760.
6. Party of the Second Part is responsible for notifying their guests about possible hazards on the fairgrounds. The Springfield Fairgrounds or Ashley LaDuke will not be held responsible or liable for any injuries to Party of the Second Part or their guests or assigns under any circumstances.
7. General Liability Insurance due 30 days prior to rental dates. Failure to provide may terminate this contract. (Check Homeowners insurance, most coverage included)
8. Any necessary licenses or permits for this "event".
9. No open or unattended fire allowed. Fire pits raised off the ground may be allowed, confirm plans with Ashley.

10. Camping is allowed for no additional fee with no hookups. It is ILLEGAL to dump grey water on the ground. Additional Fee for Camper Electric/Water Hookups, and Grey Water Dump Station Access.

- 3 Day Access \$40 (Turned on Friday 3pm – Sunday 8am)
- 4 Day Access \$60 (Turned on Thursday 3pm – Sunday 3pm)

Approximate number of expected people to attend: _____

Intended use of venue or buildings requested:

Party of the Second Part signature: _____

Address: _____

Phone number: _____ Date: _____

Please mail to 91 Park Street Springfield ME 04487

Date: _____ President of The Springfield Fair _____

Checks may be payable to The Springfield Fairgrounds - \$200 Check must be received to secure date.

FOR OFFICE USE ONLY

Contract & Deposit Date Received: _____

Deposit Amount Received: _____

Balance owed: _____