



St. Christine School

3125 South Schenley Ave.

Youngstown, OH 44511

330-792-4544

Fax: 330-792-6888

Parents and family members wishing to volunteer for school activities, classroom parties, and as room representatives will need to complete the following required steps for volunteers.

1. A9 form will need to be signed and returned to the school office. You may also fill this out digitally, AFTER you finish your VIRTUS training.
2. Virtus Training will need completed and confirmed with school office - <https://doy.org/safe-environment/>
3. Background checks can be obtained and sent directly to the Youngstown Diocese and are available by appointment at: <https://tri-stateinvestigations.net/wordpress/> or at any webcheck location: <https://www.ohioattorneygeneral.gov/business/services-for-business/webcheck/webcheck-community-listing>

Please use BCI code 2151.86 and have the results sent directly to the Youngstown Diocese, attn: Safe Environment Office (144 W Wood St, Youngstown, OH 44503). A BCI is required for those residing in Ohio for the past 5 years. If you have lived outside of Ohio within the past 5 years, a BCI and FBI check will be necessary.

A background check is required at the start of service/volunteering and then again every 5 years.

Virtus Training will also need renewed every 5 years to maintain compliance.

If you have any questions regarding these requirements, please contact the school office for additional assistance. Thank you!