

BARKLY REGIONAL COUNCIL



REQUEST FOR QUOTATION

RFQ NUMBER	BRC- ITAC001-25
RFQ TITLE	Supply and Installation of CCTV Cameras at Five Aged Care Sites Across Five Communities
CLOSE DATE	5:00 PM AUSTRALIAN CENTRAL STANDARD TIME WEDNESDAY, 06 TH AUGUST 2025 (LATE QUOTATIONS MAY NOT BE ACCEPTED)

HOW TO RESPOND TO THIS REQUEST FOR QUOTATION

Complete the Quotation Response Schedules provided. This will become your Quotation which may be lodged in the following way:

By Electronic lodgement only

by email: it@barkly.nt.gov.au

Note: no other form of delivery is acceptable

CONDITIONS OF CONTRACT

CONDITIONS OF Quoting

The Conditions of Quoting applicable to this RFQ are the **Northern Territory Government Conditions of Quoting 5.5 (1 July 2020)** which conditions are incorporated by reference with the same force and effect as though fully set out in this document

1.2 Quotation Shortlisting Process

All admissible Quotation Responses will be subject to the shortlisting process as follows.

- a) Quotation Responses will be shortlisted based on:
 - i. completeness of response;
 - ii. past performance;
 - iii. whether the Quotation Response presents an acceptable level of risk to the Principal;
 - iv. price.
- b) The Principal reserves the right, in its absolute discretion, to shortlist any number of Quotation Responses, including one or more, all or none of the Quotation Responses.
- c) The Principal is not obliged to shortlist the lowest priced Quotation Responses.
- d) The Principal reserves the right, in its absolute discretion, to shortlist Quotation Responses by taking into account any other factors it deems necessary and appropriate.
- e) The Principal reserves the right at its absolute discretion, to remove a Quotation Response from the shortlist at any time for any reason and will notify the Respondent of its removal from the shortlist without any obligation to provide reasons for the removal.

1.2 Shortlisted Quotation Responses

- a) If a Quotation Response is shortlisted, then proceed to the detailed assessment.
- b) The Successful Respondent will be notified in writing by the Principal.

1.3 Non-shortlisted Quotation Responses

- a) Where a Quotation Response is not shortlisted, the Respondent will be notified in writing by the Principal of that fact.
- b) Non-shortlisted Quotation Responses will be held in reserve to be considered in the event that the Principal elects not to proceed with any Shortlisted Quotation Responses.

1 CONDITIONS OF CONTRACT

The Conditions of Contract applicable to this RFQ are the **Northern Territory Government Conditions of Contract – Quotation - Works 5.4 (November 2019)**

Respondents please note:

Sections 1 and 2 comprising the Conditions of Quotation and Conditions of Contract electronic copies are available at:

<https://nt.gov.au/industry/procurement/understanding-the-rules>

CONDITIONS OF CONTRACT

Detailed below are the specific requirements applicable to this RFQ.

Q01	For enquiries contact	Name	Nagaraju Kharra
		Telephone	08 8962 0050
		Email	it@barkly.nt.gov.au
Q02	Contact for Inspection of Site		08 8962 0050
Q03	Quoting Validity Period		21 Days
Q04	Alternative Quote	Alternative Quotes are allowed	
	Conforming Quote Required	Yes	
Q05	Part Offer Acceptable		No
Q06	Apprentices and Trainees		No
Q07	Indigenous Employment		No
Q08	Percentage Weightings and Assessment Criteria	Not applicable	
		Price	50%
		Past Performance	10%
		Capacity	30%
		Site visit	10%
		TOTAL	100%
Q09	Site Specific Conditions		
	Work on Communities		Yes
	Aerodromes		Not Applicable
Q10	Specified Sub-Contractors		No
	Component of Work		Not Applicable

Conditions of Contract

C01	Basis of Payment		Lump Sum
C02	Superintendent is	Title	Regional Manager Community Care
		Address	41 Peko Road, Tennant Creek, 0860
		Email	Rajib.thapa@barkly.nt.gov.au
C03	Time for Commencement		August 5 th 2025
C04	Time for Completion		October 30 th 2025
C05	Public Liability Insurance required		\$10,000,000.00

2 PRELIMINARY CLAUSES

2.1 SCOPE OF THE WORK

Installation of CCTVs in 5 Communities

- Supply and installation of CCTVs in Elliott, Urupuntja(Arparra), Ampilatwatja, Ali Curung, Alpururulam Aged Care centers.
- Supply and installation of NX Witness video management software.
- Supply and installation of relevant Licensing.
- Supply of all necessary equipment related to installation.
- Installation of CCTVs will be both Internal and External part of the building.
- Supply and Installation of Comms rack at each community
- Supply and Installation of monitor not less than 27" and server at each community with remote access.
- Supply and Installation of UPS at each community.
- CCTV system must be capable of accessing via cloud/ remotely from Tennant Creek.
- Please Include installation materials, freight, accommodation, overnight allowance and any other costs associated within Project.
- Please contact the Project Manager for any enquiries.

Community	Elliott	Arparra	Ampilatwatja	Ali Curung	Alpururulam
Internal Cameras	4	5	5	4	6
External Cameras	5	4	4	4	2

Installation Records –

- The contractor to provide pre-Installation site photos prior to commence work using a time stamp application of their choice.
- Report and record the principal within 24hrs if found any notifiable issues and damages to equipment on site.
- On completion, detailed photos/video records shall be submitted to the Project Manager to organise the final payment.
- Installation off CCTVs must meet the AS/NZS 2001 Standards and relevant state privacy principles.
- Provide as-con drawings, as-built diagrams and configuration details.
- Provide warrant, support and maintenance documentation.
- Provide necessary User training
- Handover final report and signoff package after completion of the project.
- Certificate of compliance.

Site clean-up –

- On Completion, the contractors shall dispose and clean all waste materials and debris from the site according to EPA guidelines.

Note: The contractors MUST not dispose of any industrial waste on site and must dispose of following EPA guidelines

2.2 SITE OF WORKS

Site Addresses -

- Alpururulam /Lake Nash Aged Care: 21 Antyper street, Alpururulam NT 4825
- Ali Curung Aged Care: 86 Jackson Street, Ali Curung NT 0872
- Ampilatwatja Aged Care: Ampilatwatja Community, Ampilatwatja NT 0872
- Arlparra Aged Care: Arlparra Community, Sandover highway via Alice Springs, Arlparra NT 0872
- Elliott Aged Care: 9 Browne Street, Elliott NT 0862

2.3 SITE RULES - WORK ON COMMUNITIES

It is the Contractor's responsibility to ascertain from the relevant Land Council details of any permit conditions, restrictions, requirements, fees etc.

All permissions, permits and charges are the responsibility of the Contractor.

A Volatile Substance Abuse Management Plan may apply in and/or near the area of the works. Information can be found at <https://health.nt.gov.au/professionals/alcohol-and-other-drugs-health-professionals/volatile-substances>.

2.4 SCHEDULE OF ATTACHMENTS PROVIDED FOR INFORMATION

The following are made available for the information of Respondent. The respondent is responsible to check and verify the accuracy of any such drawings and documentation:

ATTACHMENT	ATTACHMENT TITLE
Attachment A	Floor Plans

2.5 LIGHT AND POWER

Where a suitable electric light and power supply is available the Contractor shall be permitted to use this supply subject to any restrictions imposed by the officer-in-charge or occupier of the site. Where the work is carried out in an occupied residence, the Contractor shall reach agreement, in relation to reimbursement of costs and conditions under which the power may be used, with the tenant of the residence prior to connecting any electrical appliance to the residence's power supply. The Contractor shall promptly pay the tenant all costs agreed relating to the consumption of electric power by the Contractor and sub-contractors.

Where no suitable supply is available the Contractor shall arrange for the supply of all electric light and power required and pay all charges and costs incurred.

2.6 WATER

Where a suitable water supply is available the Contractor shall be permitted to use this supply subject to any restrictions imposed by the officer-in-charge or occupier of the site.

Where no suitable supply is available the Contractor shall arrange for the provision of water required and pay all charges and costs incurred.

2.7 EXISTING STRUCTURES AND SERVICES

The Contractor is strictly prohibited from connecting, disconnecting, or interfering with any existing building, equipment, or services except when it falls within the provided scope of work and aligns with the design drawings. If such actions are deemed necessary, they must be executed under the supervision of the Superintendent. The

PAYMENT PLAN CLAUSE:

Contractor must provide reasonable notice to the Superintendent of their intent before proceeding with any such operations.

2.8 ACCESS TO SITE

Prior to entering the site of the Works, the Contractor shall contact the officer InCharge of the site to explain the nature of the work to be carried out and for permission to enter to carry out the Works.

In the event of either, being unable to contact the officer-in-charge, or being refused permission to enter the premises the Contractor shall notify the Superintendent.

Work shall not proceed in such areas until further advised by the Superintendent.

3 PAYMENT PLAN CLAUSE:

PAYMENT SCHEDULE AND CERTIFICATE OF COMPLIANCE

3.1 PROGRESS CLAIMS:

The selected contractor(s) must submit a detailed progress claim plan for this project. Progress claims should outline the specific milestones, work completed, and corresponding payment requests. These claims shall be submitted in accordance with the agreed-upon schedule and must be supported by relevant documentation, such as invoices, receipts, and work completion reports. If failure to supply such evidence for the completion of work progress claim may be rejected until supporting evidence is provided.

3.2 FINAL PAYMENT AND CERTIFICATE OF COMPLIANCE:

Contractors are hereby notified that the final payment for the project will not be released until the following conditions are met:

- a) Completion of Work: The contractor must ensure that all project-related work, including installation, construction, and associated tasks, is successfully completed in accordance with the project specifications and contractual agreements.
- b) Certificate of Compliance: The contractor must provide a Certificate of Compliance, signed by relevant authorities or inspectors, certifying that the work complies with all applicable building codes, regulations, and safety standards. This certificate must demonstrate that the water and sewer services connection has been installed and tested to meet the required quality and safety standards.

3.3 FINAL PAYMENT PERCENTAGE:

The final payment, upon meeting the conditions stated in section 4.2 a and b above, shall not be less than thirty percent (30%) of the total contract value. The specific amount of the final payment will be calculated based on the approved progress claim plan, deductions for any outstanding liabilities or incomplete work, and in accordance with the terms and conditions of the contract.

Payment Disbursement:

Final payments shall be disbursed promptly upon verification of compliance and completion, as outlined in section 2. Payment processing may take up to 15 working days from the date of submission of all required documentation.

RESPONSE SCHEDULES

RESPONSE SCHEDULES

RFQ NUMBER	BRC- ITAC001-25
RFQ TITLE	Supply and Installation of CCTV Cameras at Five Aged Care Sites Across Five Communities
CLOSE DATE	5:00 PM AUSTRALIAN CENTRAL STANDARD TIME WEDNESDAY, 06 TH AUGUST 2025 (LATE QUOTATIONS MAY NOT BE ACCEPTED)

COMPLETE ALL SECTIONS AND RETURN

RESPONDENT DETAILS

Legal Entity Name

Trading as

ABN

ACN

CAL Registration Number

(Required only when specified in the annexure)

Address of Place of
Business

Postal Address*

** If successful, this address will be included with the published award details*

Telephone

Facsimile

Email Address

Web Site

CONTACT PERSON DETAILS

Name

Position

Telephone

Facsimile

Email Address

Business Status

1. Certify to the best of my/our knowledge:
 - a) If the Respondent is an individual, that he or she:
 - (i) is not a bankrupt; or
 - (ii) has not assigned his or her estate for the benefit of creditors.
 - b) If the Respondent is a partnership, no step has been taken to dissolve that partnership.
 - c) If the Respondent is a company:
 - (i) that no application or order has been made for the winding up of the company (whether voluntary or otherwise);
 - (ii) that no resolution has been passed for the winding up of the company; or
 - (iii) that the company is not under:
 - (A) an arrangement and/or reconstruction (ie. restructuring a public company);
 - (B) an appointed liquidator, provisional liquidator or administrator;
 - (C) an appointed receiver or manager (or both);
 - (D) official management; or
 - (E) any composition or arrangement or assignment with, or for the benefit of, its creditors or a class of them.

Conflict of Interest Declaration

2. The Respondent warrants and declares that:
 - a) as at the closing time, no Conflict exists between them or their related entities (including parent or subsidiary companies, members of the board or other person in a position of influence in respect of the Respondent), or their immediate family members, and the Principal (or the Principal's personnel, contractors, consultants or agents) or is likely to arise during the Request for Quotation process; and
 - b) if any such Conflict arises or becomes likely to arise during the Request for Quotation process, the Respondent will immediately notify the Principal.

Offer

3. Having examined and acquired an actual knowledge of the Request for Quotation offer to provide the Services at the amount(s) quoted and in accordance with this Request for Quotation and completed schedules attached.
4. Agree the offer shall remain valid for acceptance for a period of 60 days from the closing date.

If lodging electronically, acknowledge acceptance of the above by placing an "X" in this box

Signature

Date

(Not necessary if lodging electronically)

Name

Position

(Print name and position in business)

Complete the mandatory Lump Sum Price Breakdown Schedule by inserting the prices for each individual part of the work as set out below. All prices, where applicable, must be inclusive of GST.

This Lump Sum Price Breakdown schedule is required for assessment purposes and will be used as a basis for progress payments.

DESCRIPTION	AMOUNT (including GST)
List out Supply and installation of CCTV Setup including all related works outlined in Scope of Work for each Community Separately.	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$

PAYMENT PLAN

NO	PROGRESS CLAIM #	MILESTONE	OVERALL PROJECT STATUS	AMOUNT (INCLUDING GST)
			25%*	
			50%*	
			70%*	
	Final Payment (30%)	Certificate of Compliance	100%	
	Total			

* - % Provided as a reference. Percentages may fluctuate based on each contractor's unique schedule of work.

1. PAST PERFORMANCE

1.1 PREVIOUS EXPERIENCE

	<p>Provide details of the business’s experience in projects of similar nature, scope and size. Include:</p> <ul style="list-style-type: none">• Contract Number, Title, description / outline of the project, Project Supervisor (clearly identify the similar component of the advertised project)• Details of Project Team (including subcontractors) utilised for the listed projects• Information on the success of the listed projects (on time, on budget)• Any issues and how they were resolved (times, worksafe)

2. CAPACITY

2.1 OVERVIEW

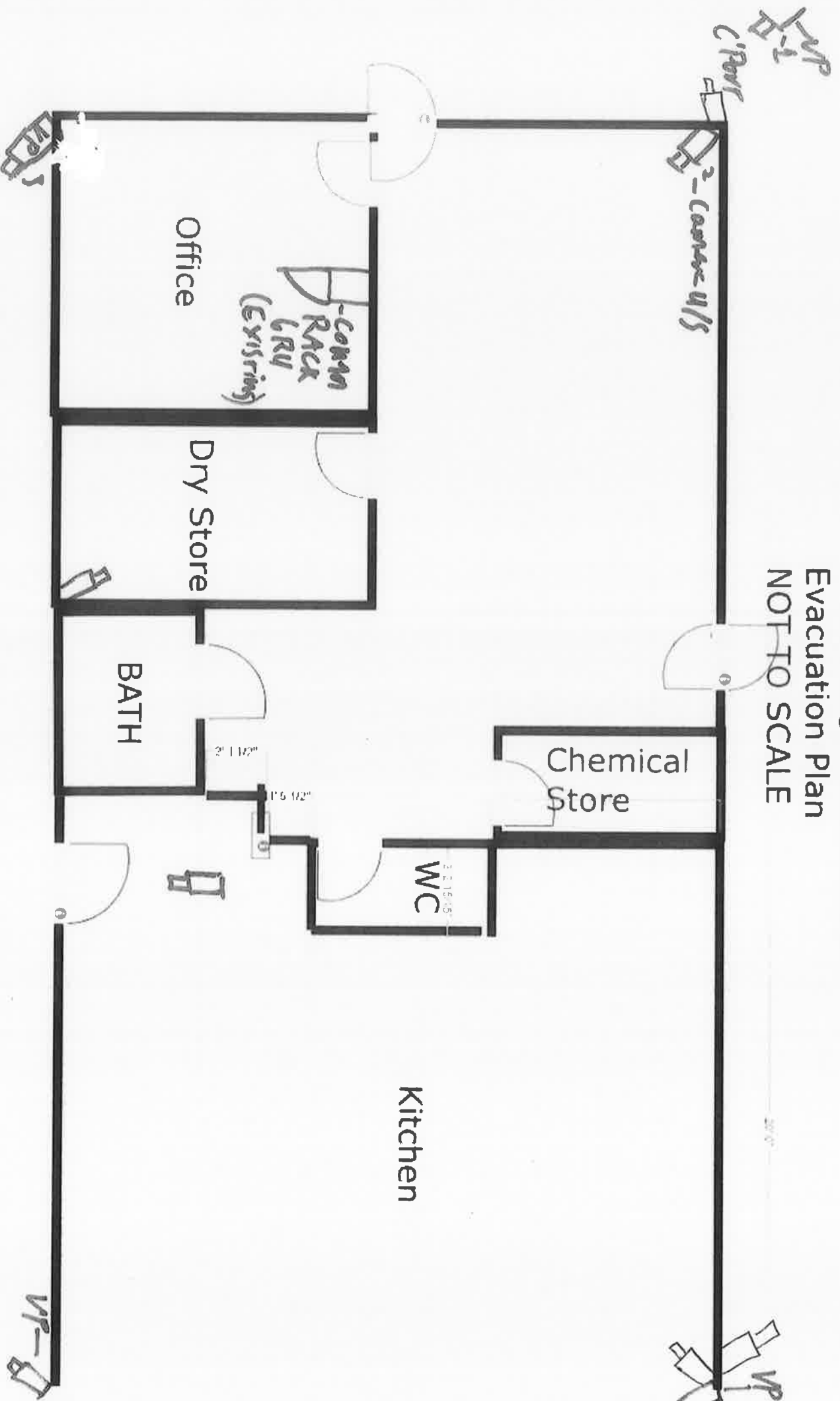
2.1.1	<p>Provide overview of experience of personnel (curriculum vitae's) that will be involved in providing the Requirement. Include:</p> <ul style="list-style-type: none">• business organisation chart• where applicable any specialised skills / qualifications and knowledge of personnel (employee or sub-contractor)

3. SITE VISIT

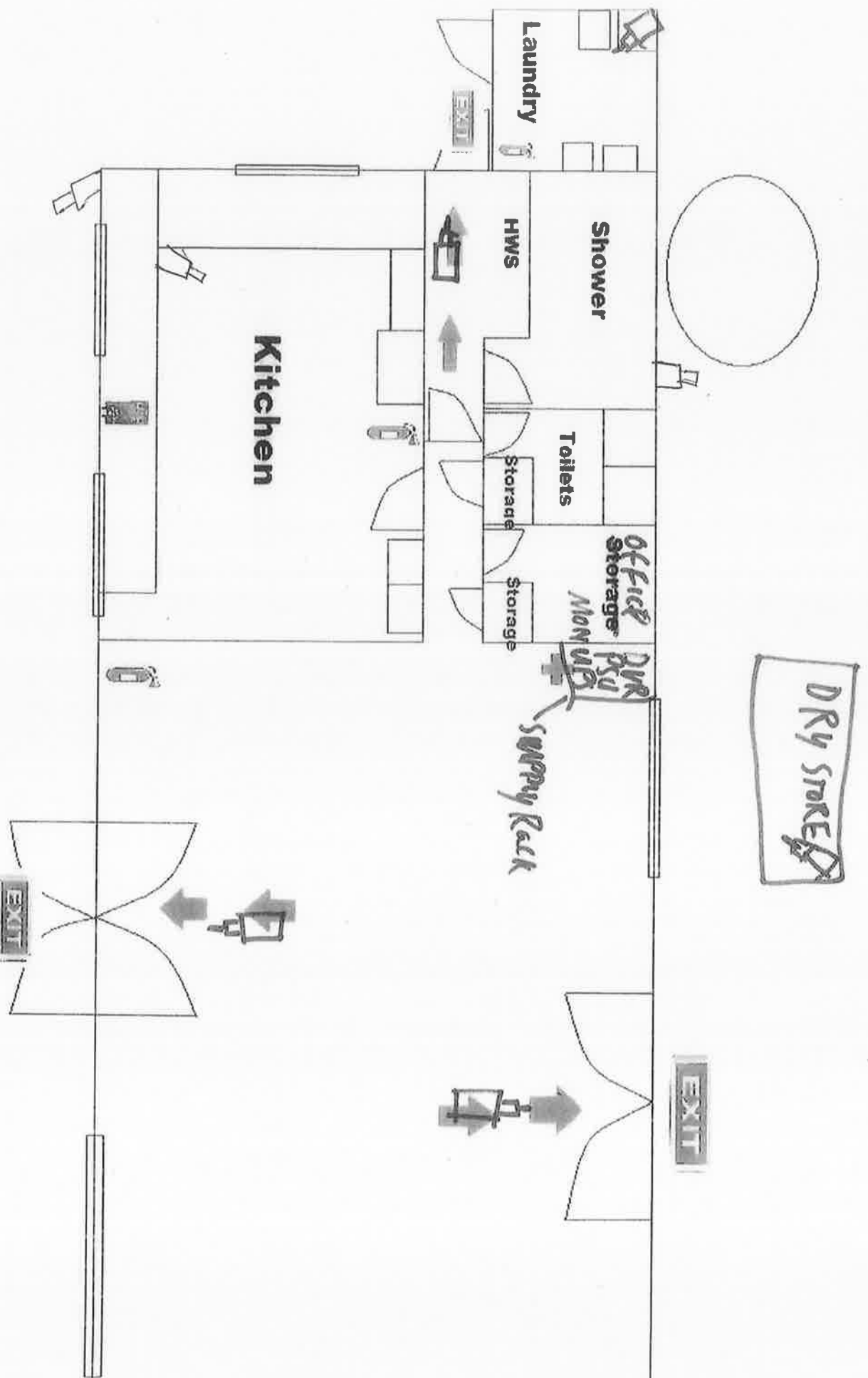
Please confirm that you attended the site/community previously (Evidence may be required)
YES / NO

Attachment A: Floor Plans

Ali Curung Homemakers Evacuation Plan NOT TO SCALE



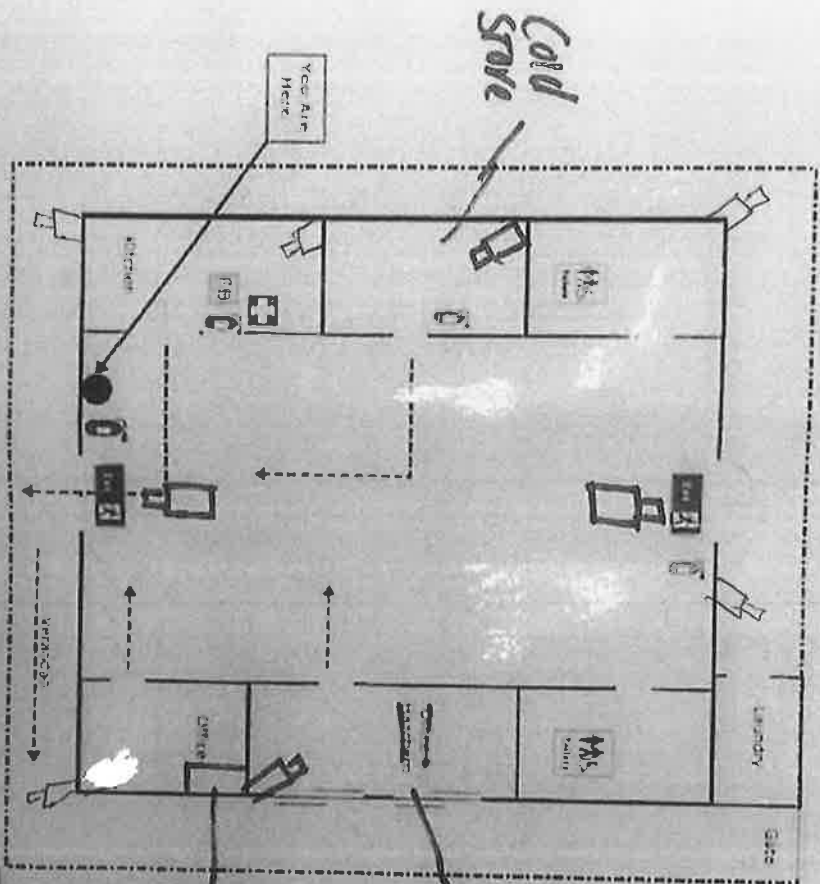
Evacuation Plan Aged Care Centre





EMERGENCY EVACUATION PROCEDURE

AMPLATWATJA AGED CARE
BARKLY REGIONAL COUNCIL
66 South Street, Amplatwatja



Outside Gate

South Street

In Case of Fire
Remove People in immediate danger
Alert others - raise the alarm
Contain fire and smoke
(close all windows and doors)
Evacuate to Assembly area

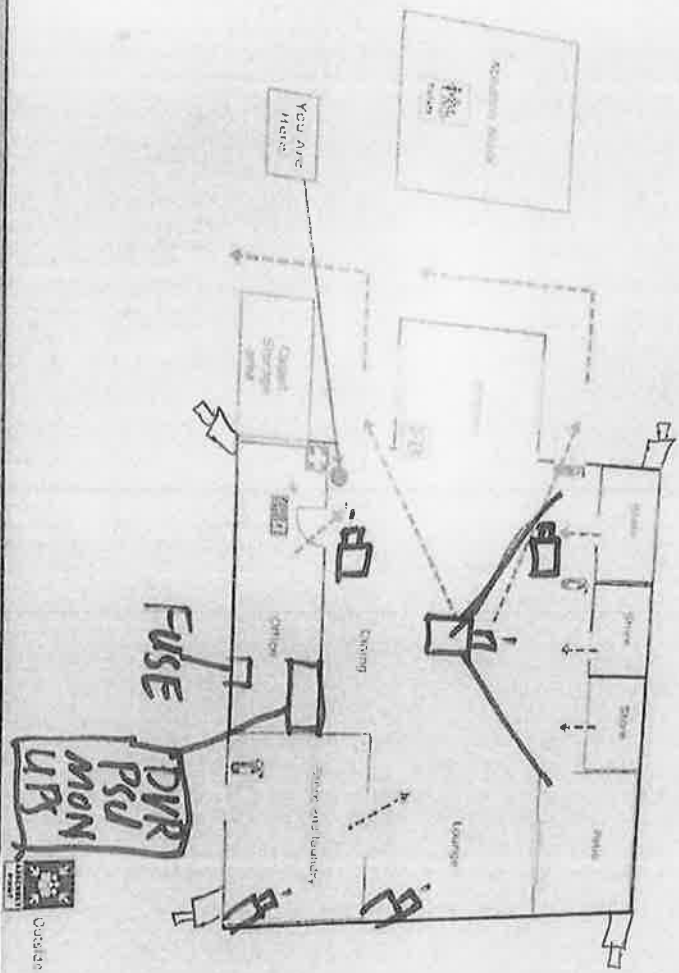
In Case of Emergency
Ring 000

LEGEND	
	Door and frame
	Fire Hose
	Emergency Exit
	Fire Indicator
	Water Extinguisher
	CO2 Extinguisher
	Manual Call point
	First Aid
	Fire Blanket

Date: April 2016
Review Date: April 2017



EMERGENCY EVACUATION PROCEDURE URAPUNTJA AGED CARE BARKLY REGIONAL COUNCIL Lot 8, Arlparra



LEGEND

- Fire alarm
- Fire escape
- Emergency Exit
- Fire Indicator
- Water Extinguisher
- OCB Extinguisher
- CO2 Extinguisher
- Manual Call point
- First Aid
- Fire Blanket

In Case of Fire

Remove people in immediate danger
 Alert others - raise the alarm
 Confine fire and smoke (close all windows and doors)
 Evacuate to Assembly area

In Case of Emergency

Ring 000

Date: April 2016
 Review Date: April 2017

Street





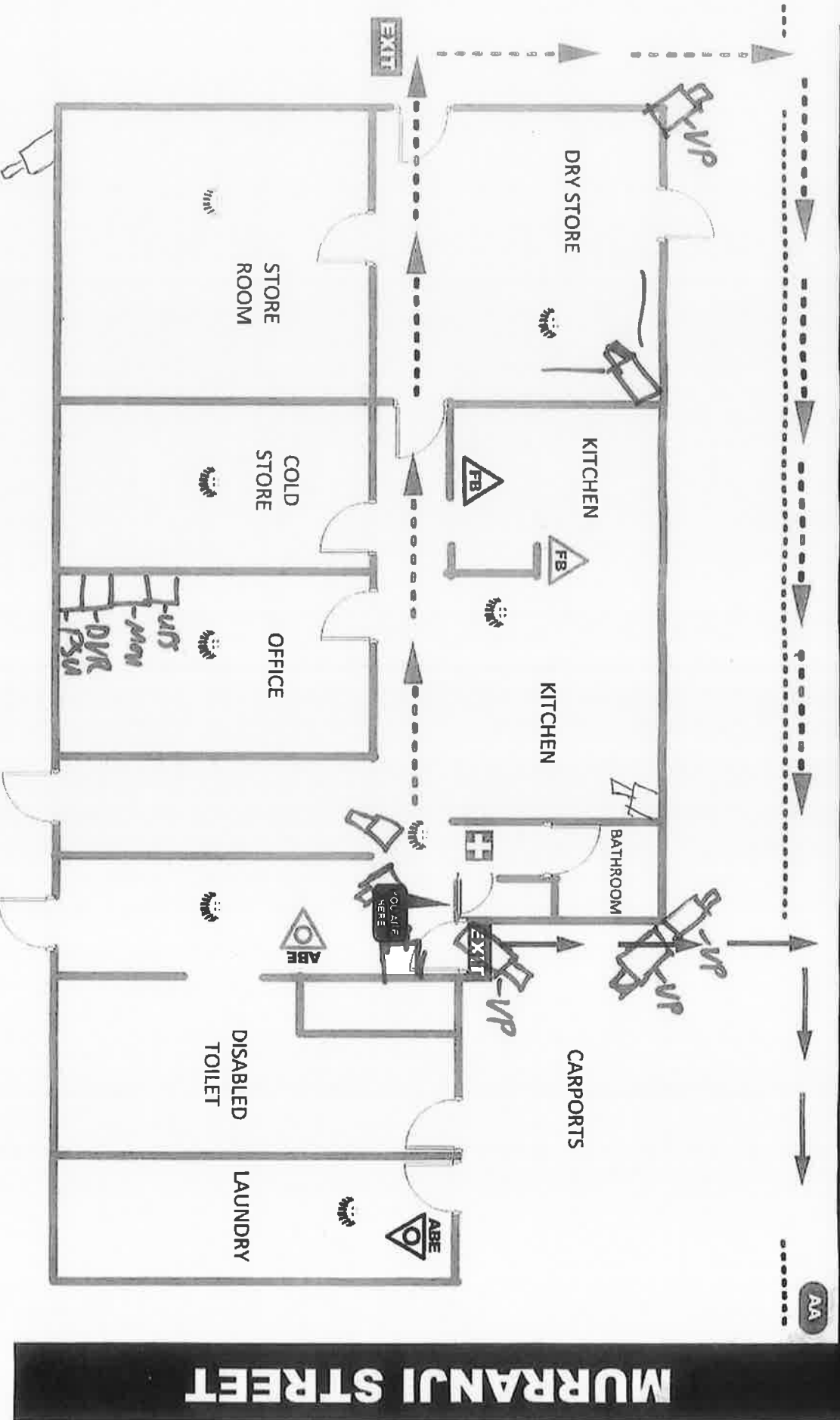
Eldest Aged Care

EMERGENCY EVACUATION DIAGRAM and PROCEDURES

ELL

STUART HIGHWAY

V1



MURRANJI STREET