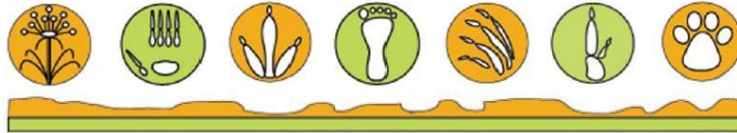


# BARKLY REGIONAL COUNCIL



## Night Patrol Officer – Murray Downs (NPO010)

### 1. Position Objectives

The position of Night Patrol Officer – Murray Downs aims to ensure the Community Safety & Wellbeing Program is a strong, vibrant community program that fits the needs of the community and is accountable to the program funding body for the effective delivery of Community Safety across the Barkly Region.

This position will support and respect Aboriginal Culture by providing a safe community with regular working Community Safety Services to encourage community participation, promote individual and community well-being whilst minimising the harm that is associated with alcohol and other drugs.

### 2. Our Vision, Purpose and Values

#### VISION

“We will strive to be innovative and sustainable Council that listens to our communities and empowers future generations of the Barkly”.

#### PURPOSE

“Our commitment is to serve and support our communities by delivering strong local leadership, purposeful advocacy, and impactful services”.

#### VALUES

- |                        |  |
|------------------------|--|
| <b>Integrity:</b>      | Upholding honesty and transparency in everything we do.  |
| <b>Diversity:</b>      | Embracing and celebrating the unique identities, traditions, and strengths of every community. |
| <b>Empathy:</b>        | Understanding and valuing the needs and experiences of others.                                 |
| <b>Accountability:</b> | Taking ownership of our actions through commitment to BRC and our communities.                 |
| <b>Service:</b>        | Dedicating ourselves to excellence, putting people first, and creating a positive impact.      |

### 3. Key Responsibilities

#### Night Patrol Duties

- To promote individual and community wellbeing through culturally appropriate processes around conflict resolution, law enforcement processes and minimising the harm associated with alcohol and other drugs.
- To respond to requests from community members and provide non-coercive intervention strategies including transferring people in need to a home, to a Dry-Out Centre, or a Safe House.
- To liaise with appropriate external agencies including the Police, Health Clinics/Hospital, Schools, Dry-Out Centres, and other services as required.

- To divert intoxicated people away from contact with the criminal justice system, prior to any crime being committed where safe to do so.
- To provide transport for vulnerable people with their permission to safe places, such as homes, safe houses, or to medical assistance.
- Where required ensure that serious incidents or incidents that cannot be resolved by the Patrol Service are reported to the Police as soon as possible.
- Respond to and report emergency situations as required.

#### Other

- You will be required to perform your duties in Murray Downs or elsewhere within the Barkly Regional Council authority area as reasonably directed by Council.
- Ensure that the highest professional standards and Barkly Regional Council values are upheld at all times.
- Demonstrate commitment and enthusiasm to promote the principle of Diversity, Equity, Inclusion, and Belonging (DEIB) in employment and service delivery.
- Work safely and promote a safe working environment in accordance with Work Health Safety (WHS) legislation and Barkly Regional Council's policies and procedures.
- The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the Barkly Regional Council. The position holder will be expected to undertake other duties as appropriate to the position classification and as requested by his/her/their manager.

#### 4. Key Accountabilities

- Respond to community needs with non-coercive strategies, including transporting individuals to homes, Dry-Out Centres, or Safe Houses.
- Coordinate with Police, Health Clinics, Schools, Dry-Out Centres, and other services to address community issues effectively.
- Respond and report to incidents and emergency situations as required.
- Undergo training and professional development relevant to the position.
- Demonstrates and actively promotes Council's values in all interactions and decision-making.
- Contribute to the effective implementation and achievement of the objectives outlined in the Regional Plan.

#### 5. Organisational Relationship

<b>Position Title:</b>	Night Patrol Officer – Murray Downs (NPO010)
<b>Reports to:</b>	Night Patrol Team Leader – Murray Downs (NPT007)
<b>Department:</b>	Community Services
<b>Supervises:</b>	N/A
<b>Internal Liaison:</b>	Chief Executive Officer Director Community Services Regional Manager Community Safety and Safe House Community Safety Coordinators Night Patrol Team Leader – Murray Downs

Night Patrol Officers – Murray Downs

Council Local Authorities

Other Council Staff

**External Liaison:** Police, Hospitals/Clinics, and Schools

Men and Women’s Refuge, Dry-Out Centres

Government and Non-Government Departments, Organisations and Representatives

Ratepayers, Residents, and Visitors

## 6. Wages and Allowances

**Classification:** Level 2, Pay Point 1

*Barkly Regional Council Enterprise Agreement 2024*

**Status:** Casual (up to 25 hours per week)

**Hourly Rate:** \$35.20 per hour (including 25% casual loading)

**SCG:** 12%

**Roster:** The Supervisor will set a roster that is no more than 25 hours within a given week and/or 7.6 hours within a given day. The roster will be, within the span of ordinary hours of work, currently 6:00 pm to 12:00 midnight, Monday to Sunday.

## 7. Knowledge and Skills

Organisational:

- Demonstrated knowledge and understanding of Aboriginal culture.
- Excellent time management and organisational skills.
- Ability to work within a team environment while also achieving results independently.
- Ability to manage multiple tasks effectively, with flexibility in a changing work environment.

Interpersonal:

- Willingness to work in a remote and sometimes demanding environment.
- Demonstrated ability to meet tight deadlines and regularly monitor deliverables.
- Ability to successfully interact with people at all levels.

Change Management:

- Ability to recognise issues, use initiative to identify and propose effective solutions.
- Ability to respond promptly to changing circumstances and make sound decisions to ensure the efficient delivery of key responsibilities in the best interests of Barkly Regional Council.
- Always ensure compliance with all legislative requirements and best practice standards.

Commitment, Attitude, and Application to Duties:

- Provide courteous and timely attention to requests for information.
- Demonstrate a positive, proactive attitude with strong initiative.
- Always Promote Barkly Regional Council in a professional and positive manner.
- Encourage continuous quality improvement in the delivery of accurate and timely documentation.
- Take responsible care to ensure personal safety and the safety of other staff in the workplace

## 8. Essential Criteria – Qualifications, Skills, and Experience

1. Previous experience in a similar position including:
  - An understanding of the issues affecting Aboriginal and Torres Strait Islander people, and
  - An ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people.

## 9. Desirable Criteria – Qualifications, Skills, and Experience

1. Aboriginal language speaker (relevant to the community).
2. Knowledge of the Barkly region, including cultural awareness and the ability to engage respectfully with Aboriginal communities.
3. Previous experience working in Local Government.

## 10. Compliance, Training and Development

### Mandatory

- CHCICS409A Recognise and Respond to Suspected abuse of Vulnerable People
- National Criminal History Check
- Working with Children Clearance (Ochre Card – Northern Territory)
- Driver's Licence

### Desirable

- VTP414 4WD Operations on Unsealed Roads Course
- HLTAID011 Provide First Aid
- HLTAID009 Provide Cardiopulmonary Resuscitation
- Site Induction
- Corporate Induction

## 11. Certification

This position has inherent physical requirements that must be met to perform the role safely and effectively. These requirements have been identified in accordance with Work Health and Safety obligations and reflect the actual duties of the position.

### *Physical Demand Classification:*

This role is classified as **Light Work**, involving regular vehicle use, community patrols, and interaction with community members in dynamic environments.

- This role involves minimal manual handling tasks, including occasional lifting and carrying of light equipment.
- Manual lifting is generally up to 20kg, with infrequent handling at this level.
- Where loads exceed 20kg, mechanical aids or team handling are to be used.
- The role requires the ability to:
  - Drive for extended periods;
  - Frequently enter and exit vehicles;
  - Walk short distances within the community;
  - Engage with community members and respond to situations as they arise;
  - Work evening and night shifts in outdoor environments.

### *Inherent Physical Requirements:*

- Ability to sit for extended periods while driving.

- Ability to frequently enter and exit vehicles.
- Ability to stand and walk intermittently during patrol activities.
- Ability to work in outdoor environments, including at night.
- Ability to undertake occasional lifting and carrying of equipment.
- Ability to respond appropriately to dynamic and potentially unpredictable situations.
- Ability to manage competing priorities and respond effectively in high-pressure situations.

Physical Requirements of Job Role							
Job Role	Night Patrol Officer – Murray Downs						
Body Posture	Not required	Rare	Intermittent	Occasional	Frequent	Constant	Comments
Standing			X				
Sitting					X		
Forward Reaching			X				
Neck flexion / extension / rotation				X			
Reaching above shoulder height		X					
Stooping & bending forward from standing position			X				
Kneeling / squatting		X					
Trunk rotation				X			
Mobility	Not required	Rare	Intermittent	Occasional	Frequent	Constant	Comments
Climbing step / platform		X					
Walking			X				
Walking over uneven surfaces		X					
Ladder climbing	X						
Manual Handling	Not required	Rare	Intermittent	Occasional	Frequent	Constant	Comments
Unilateral lifting		X					
Bilateral carrying		X					
Lifting with weight away from body <10kg			X				
Lifting with weight away from body >10kg		X					
Lowering a vertical distance > 25cm from waist to floor		X					
Lowering a vertical distance > 25cm from waist to shoulder height	X						
Lifting 0kg - 4.5kg			X				
Lifting 4.5kg - 9kg			X				
Lifting 9kg - 22kg		X					
Lifting 22kg - 45kg	X						
Lifting 45kg+	X						
Handling unstable objects		X					
Carrying		X					

Pushing / pulling		X					
Sustained / repetitive hand grip		X					
Tool use		X					
Exposure to vibration			X				

**12. Certification**

The details contained in this document are an accurate statement of the responsibilities, accountabilities, and other requirements of the position.

  
 \_\_\_\_\_  
 Pater Harder  
**Chief Executive Officer**

21 / 04 / 2026  
 \_\_\_\_\_  
 Date

**13. Acceptance**

I, \_\_\_\_\_, have read and understood the requirements of this position and hereby agree to the responsibilities as outlined above.

\_\_\_\_\_  
 Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Date