



Municipal Worker – Tennant Creek (MUW023)

1. Position Objectives

The position of Municipal Worker – Tennant Creek is responsible for delivering effective and quality service of municipal and essential works in a range of tasks catering to municipal services. Reporting to the Works Supervisor – Tennant Creek as required in relation to all areas, task allocation, equipment, staff issues, and complaints.

2. Our Vision, Purpose and Values

VISION

"We will strive to be innovative and sustainable Council that listens to our communities and empowers future generations of the Barkly".

PURPOSE

"Our commitment is to serve and support our communities by delivering strong local leadership, purposeful advocacy, and impactful services".

VALUES

I ntegrity:	Upholding honesty and transparency in everything we do.
D iversity:	Embracing and celebrating the unique identities, traditions, and strengths of every community.
E mpathy:	Understanding and valuing the needs and experiences of others.
A ccountability:	Taking ownership of our actions through commitment to BRC and our communities.
S ervice:	Dedicating ourselves to excellence, putting people first, and creating a positive impact.

3. Key Responsibilities

Maintenance

- Perform regular maintenance of parks and gardens, including tasks such as mowing, whipper snipping, and garbage collection to ensure areas are well-kept and visually appealing.
- Oversee the operation and upkeep of irrigation and watering systems, ensuring they function efficiently and effectively to support healthy plant growth.

Facility and Equipment Maintenance

- Conduct routine inspections and maintenance of municipal services facilities and associated equipment to ensure optimal performance and safety.
- Maintain a clean and orderly condition of work sites, including the removal of debris and waste to ensure a safe and professional environment.
- Ensure the correct and effective operation of all Council assets, addressing any issues promptly to minimise disruptions and extend asset longevity.
- Perform manual labour tasks as needed, including lifting, carrying, and other physical activities to support various operational needs.

- Regularly clean and maintain Council facilities, such as public toilets, ensuring they are hygienic and in good working order.

Other

- You will be required to perform your duties in Tennant Creek or elsewhere within the Barkly Regional Council authority area as reasonably directed by Council.
- Participate in all mandatory training programs and secure any required licenses to comply with job requirements and safety regulations.
- Ensure that the highest professional standards and Barkly Regional Council values are upheld at all times.
- Demonstrate commitment and enthusiasm to promote the principle of Diversity, Equity, Inclusion, and Belonging (DEIB) in employment and service delivery.
- Work safely and promote a safe working environment in accordance with Work Health Safety (WHS) legislation and Barkly Regional Council's policies and procedures.
- The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the Barkly Regional Council. The position holder will be expected to undertake other duties as appropriate to the position classification and as requested by his/her/their manager.

4. Key Accountabilities

- Complete all required training and obtain necessary licenses to comply with job and regulatory requirements.
- Ensure the proper operation and maintenance of Council assets, addressing any issues promptly to avoid disruptions.
- Contribute to the effective implementation and achievement of the objectives outlined in the Regional Plan.

5. Organisational Relationship

Position Title: Municipal Worker – Tennant Creek (MUW023)

Reports to: Works Supervisor – Tennant Creek (MWS005)

Department: Operational Services

Supervises: N/A

Internal Liaison: Chief Executive Officer

Chief Operational Officer

Regional Manager Operations

Council Services Manager – Tennant Creek

Works Supervisor – Tennant Creek

Municipal Workers – Tennant Creek

Other Council Staff

External Liaison: Contractors

Rate Payers, Residents, and Visitors

6. Wages and Allowances

Classification:	Level 4 Pay Point 1 <i>Barkly Regional Council Enterprise Agreement 2024</i>
Status:	Casual (up to 38 hours per week)
Hourly Rate:	\$42.96 per hour (including 25% casual loading)
SGC:	12%
Roster:	The supervisor will set a roster that is no more than 38 hours within a given week and/or 7.6 hours within a given day. The roster will be, within the span of ordinary hours of work, currently 6:30 AM to 6:00 PM, Monday to Sunday.

7. Knowledge and Skills

Organisational:

- Knowledge and understanding of Aboriginal Culture.
- Excellent time management and organisational skills.
- The ability to work within a team environment whilst also producing results working independently.
- Ability to manage multiple tasks effectively with a degree of flexibility within a changing work environment.

Interpersonal:

- A willingness to work in a remote and sometimes demanding environment.
- Demonstrated ability to work within tight timeframes and regularly monitor deliverables.
- Ability to successfully interact with people at all levels.

Change Management:

- Ability to recognise issues and use initiative to identify and discuss proposed solutions.
- Ability to promptly respond to changed circumstances and make sound decisions to ensure the ongoing efficient and effective delivery of key deliverables within the role in the best interests of the Barkly Regional Council.
- Ensure compliance with and adherence to all legislative requirements and best practices at all times.

Commitment, Attitude, and Application to Duties:

- Provide courteous and prompt attention to requests for information.
- Demonstration of a positive and proactive attitude with strong initiative.
- Promote Barkly Regional Council in a positive manner at all times.
- Promote and encourage continuous quality improvement strategies for the delivery of accurate and timely documentation.
- Take responsible care to ensure one's own safety at work and that of other staff within the workplace.

8. Essential Criteria – Qualifications, Skills, and Experience

1. Reliable with the ability to work with minimal supervision and as part of a team.
2. Ability to prioritise workloads, manage work tasks as required, and problem-solve.

9. Desirable Criteria

1. Knowledge of the Barkly region, including cultural awareness and the ability to engage respectfully with Aboriginal communities.
2. Previous experience working in Local Government.

10. Compliance, Training and Development

Mandatory

- Driver's Licence
- National Criminal History Check
- CPCWHS1001 Work Safely in the Construction Industry (White Card)

Desirable

- Corporate Induction
- Site Induction
- Work Health and Safety (WHS) Induction
- Manual Handling
- Small Plant Training
- Heavy Rigid (HR) Licence
- Certificate III Civil Construction Plant Operation

11. Certification

The details contained in this document are an accurate statement of the responsibilities, accountabilities, and other requirements of the position.



Susan Steele

Acting Chief Executive Officer

09 / 10 / 2025

Date

12. Acceptance

I, _____, have read and understood the requirements of this position and hereby agree to the responsibilities as outlined above.

Signature

_____/_____/_____
Date