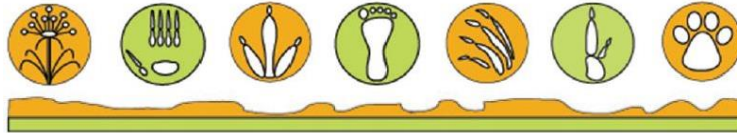


# BARKLY REGIONAL COUNCIL



## Lifeguard (LGC001)

### 1. Position Objectives

The position of Lifeguard is responsible for the supervision of all aquatic environments, ensuring the highest standard of public supervision and safety, communicating in a positive manner with patrons, and responding in emergency situations.

### 2. Our Vision, Purpose and Values

#### VISION

"We will strive to be innovative and sustainable Council that listens to our communities and empowers future generations of the Barkly".

#### PURPOSE

"Our commitment is to serve and support our communities by delivering strong local leadership, purposeful advocacy, and impactful services".

#### VALUES

- |                        |  |
|------------------------|--|
| <b>Integrity:</b>      | Upholding honesty and transparency in everything we do.  |
| <b>Diversity:</b>      | Embracing and celebrating the unique identities, traditions, and strengths of every community. |
| <b>Empathy:</b>        | Understanding and valuing the needs and experiences of others.                                 |
| <b>Accountability:</b> | Taking ownership of our actions through commitment to BRC and our communities.                 |
| <b>Service:</b>        | Dedicating ourselves to excellence, putting people first, and creating a positive impact.      |

### 3. Key Responsibilities

#### Lifesaving and Emergency Response

- Provide diligent supervision of swimmers and patrons within aquatic areas in accordance with established procedures.
- Ensure the minimum supervision ratios are maintained by actively monitoring all pool and centre grounds.
- Provide a high level of first-aid treatment response for swimmers and patrons in accordance with Royal Life Saving procedures:
  - Provide first aid.
  - Perform basic water rescue.
  - Supervise clients in aquatic locations.
  - Perform advance water rescue.
  - Provide emergency care.
  - Filling out first aid and hazard reports.
- Provide Emergency Lifesaving first-aid response in accordance with training, as required.
- Comply with local laws and policies including standards of operation and public conduct.

## Maintenance of Pool and Surrounds

- Maintain high presentation standards of pools, buildings and surrounds, such as litter control and high pressure washing of pool walk areas.
- Carry out minor maintenance tasks such as water quality control, minor repairs and corrosion control.
- Carry out and report such maintenance required throughout the facility to ensure all equipment is fully operational and in safe working condition at all times.
- Report any faults in relation to tools and equipment to ensure efficient operation and are maintained in a safe condition.
- Maintain the pool shells and surrounds including scrubbing pool walls, removal of bird life droppings and cleaning of pool water scum lines.

## Customer Service

- Respond to enquiries from the general public in a manner which promotes the Tennant Creek Pool.
- Maintain high levels of customer service to the patrons and visitors to the Tennant Creek Pool, in a prompt, courteous and professional manner.
- Ensure the daily headcount file is updated to assist with user group management and invoicing.
- Monitor feedback from customers and liaise with Swimming Pool Manager to suggest improvements.
- Assist in the promotion of the Tennant Creek Pool to increase entry numbers.
- Collation of patron entrance data including cash handling of entry fees.
- Other duties as reasonably requested by your manager.

## 4. Key Accountabilities

- Monitor pool areas at all times, including pool decks, pool sides, and in the water itself.
- Identify possible hazards or safety issues, such as rough play. Deep water diving, or other unsafe behaviors.
- Enforcing pool rules and regulations, such as banning dangerous activities like running or glass on the pool deck.
- Promptly responding to safety issues, such as accidents, injuries, or medical emergencies.
- Collaborating with other lifeguards and staff members to ensure smooth running of the pool, and to address any problems that may arise.\
- Contribute to the successful implementation and fulfillment of the Regional Plan's objectives.

## 5. Organisational Relationship

<b>Position Title:</b>	Lifeguard (LGC001)
<b>Reports to:</b>	Swimming Pool Manager (SPM001)
<b>Department:</b>	Community Services
<b>Supervises:</b>	N/A
<b>Internal Liaison:</b>	Chief Executive Officer Chief Operations Officer

Swimming Pool Manager  
Council Services Manager – Tennant Creek  
Other Council Staff  
**External Liaison:** Community Members  
Government and Non-Government Departments  
Rate Payers, Residents, and Visitors

## 6. Wages and Allowances

**Classification:** Level 3 Pay Point 1  
*Barkly Regional Council Enterprise Agreement 2023*

**Status:** Casual

**Hourly Rate:** \$34.93 per hour (including 25% casual loading)

**Zone Allowance:** Tennant Creek Zone Allowance 1.8900 per ordinary hour

**SCG:** 12%

**Roster:** The Supervisor will set a roster that is no more than 38 hours within a given week and/or 7.6 hours within a given day. The roster will be within the span of ordinary hours of work, currently 6:00 am to 6:00 pm, Monday to Sunday.

## 7. Knowledge and Skills

### Organisational:

- Knowledge and understanding of Aboriginal Culture.
- Excellent time management and organisational skills.
- The ability to work within a team environment whilst also producing results working independently.
- Ability to manage multiple tasks effectively with a degree of flexibility within a changing work environment.

### Interpersonal:

- A willingness to work in a remote and sometimes demanding environment.
- Demonstrated ability to work within tight timeframes and regularly monitor deliverables.
- Ability to successfully interact with people at all levels.

### Change Management:

- Ability to recognise issues and use initiative to identify and discuss proposed solutions.
- Ability to promptly respond to changed circumstances and make sound decisions to ensure the ongoing efficient and effective delivery of key deliverables within the role in the best interests of the Barkly Regional Council.
- Ensure compliance with and adherence to all legislative requirements and best practices at all times.

### Commitment, Attitude, and Application to Duties:

- Provide courteous and prompt attention to requests for information.
- Demonstration of a positive and proactive attitude with strong initiative.

- Promote Barkly Regional Council in a positive manner at all times.
- Promote and encourage continuous quality improvement strategies for the delivery of accurate and timely documentation.
- Take responsible care to ensure one's own safety at work and that of other staff within the workplace.

## 8. Essential Criteria – Qualifications, Skills and Experience

1. Experience in lifeguard practices, water safety principles, and crowd control.

## 9. Desirable Criteria

1. Aquatic Technical Operations qualification and/or experience with operations Pool Plant room systems.
2. Previous experience working in Local Government.
3. Cash handling experience.

## 10. Compliance, Training and Development

### Mandatory

- Pool Lifeguard Certificate
- National Criminal History Check
- Working with Children Clearance (Ochre Card – Northern Territory)
- SLSA Bronze Medallion/Certificate II in Public Safety (Aquatic Rescue)
- Provide First Aid (HLTAID011)
- CPR - Provide Cardiopulmonary Resuscitation (HLTAID009)

### Desirable

- Site Induction
- Corporate Induction
- Work Health and Safety (WHS) Induction

## 11. Certification

The details contained in this document are an accurate statement of the responsibilities, accountabilities, and other requirements of the position

*S.R. Steele*

Susan Steele

**Acting Chief Executive Officer**

18 / 07 / 2025  
Date

## 12. Acceptance<sup>07</sup>

I, \_\_\_\_\_, have read and understood the requirements of this position and hereby agree to the responsibilities as outlined above

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date