

# BARKLY REGIONAL COUNCIL



## HC Truck Driver (TRU001)

### 1. Position Objectives

The position of the HC Truck Driver is pivotal in ensuring the movement of the council fleet to meet the needs of the Barkly Region. The responsibility within this position is vital to ensure that projects are completed, equipment is repaired and maintained correctly and the reallocation of the council fleet as per every community's requirement.

*It is a requirement of this position that the position holder be willing and able to travel and work in remote communities located within the Barkly Regional Council area, and that the position holder agrees that this requirement may, from time to time, require the position holder to stay overnight.*

### 2. Our Vision, Purpose and Values

#### VISION

"We will strive to be innovative and sustainable Council that listens to our communities and empowers future generations of the Barkly".

#### PURPOSE

"Our commitment is to serve and support our communities by delivering strong local leadership, purposeful advocacy, and impactful services".

#### VALUES

**Integrity:** Upholding honesty and transparency in everything we do.

**Diversity:** Embracing and celebrating the unique identities, traditions, and strengths of every community.

**Empathy:** Understanding and valuing the needs and experiences of others.

**Accountability:** Taking ownership of our actions through commitment to BRC and our communities.

**Service:** Dedicating ourselves to excellence, putting people first, and creating a positive impact.

### 3. Key Responsibilities

#### Duties:

- Support daily operations within the Council's workshop by transporting fleet assets to and from communities as required.
- Conduct daily pre-start inspections of the Council's prime mover (both tactoe and trailer) to ensure it is safe and roadworthy prior to each trip.
- Safely load, secure, and transport vehicles and equipment in accordance with safety requirements.
- Maintain an interstate driver logbook where interstate travel is required.
- Exercise sound judgement when travelling on unsealed and remote roads, including assessing road conditions to determine whether it is safe to proceed.

## Other

- You will be required to perform your duties within the Barkly Regional Council authority area as reasonably directed by the Council.
- Ensure that the highest professional standards and Barkly Regional Council values are upheld at all times.
- Demonstrate commitment and enthusiasm to promote the principle of Diversity, Equity, Inclusion, and Belonging (DEIB) in employment and service delivery.
- Work safely and promote a safe working environment in accordance with Work Health Safety (WHS) legislation and Barkly Regional Council's policies and procedures.
- The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the Barkly Regional Council. The position holder will be expected to undertake other duties as appropriate to the position classification and as requested by his/her/their manager.

## 4. Key Accountabilities

- To operate as a support service to the works team to ensure productivity and quality results are achieved in plant and vehicle maintenance.
- To liaise with supervisors and staff to ensure that the Council provides quality service to the community.
- Demonstrates and actively promotes Council's values in all interactions and decision-making.
- Contribute to the effective implementation and achievement of the objectives outlined in the Regional Plan.

## 5. Organisational Relationship

**Position Title:** HC Truck Driver (TRU001)

**Reports to:** Manager Fleet (MWS001)

**Department:** Infrastructure and Fleet

**Supervises:** N/A

**Internal Liaison:** Chief Executive Officer

Director Infrastructure/Fleet

Manager Fleet

Fleet Administration Officer

Mechanics

Trades Assistant

Project Managers

Project Coordinators

Other Council Staff

**External Liaison:** Government and Non-Government Departments, Organisations and Representatives

Rate Payers, Residents, and Visitors

## 6. Wages and Allowances

**Classification:** Level 4 Pay Point 1

*Barkly Regional Council Enterprise Agreement 2024*

<b>Status:</b>	Casual (up to 38 hours per week)
<b>Hourly Rate:</b>	\$42.96 per hour (including 25% casual loading)
<b>Superannuation:</b>	12%
<b>Roster:</b>	The supervisor will set a roster that is no more than 38 hours within a given week and/or 7.6 hours within a given day. The roster will be, within the span of ordinary hours of work, currently 6:00 am to 6:00 pm, Monday to Friday.

## **7. Knowledge and Skills**

Organisational:

- Knowledge and understanding of Aboriginal Culture.
- Excellent time management and organisational skills.
- The ability to work within a team environment whilst also producing results working independently.
- Ability to manage multiple tasks effectively with a degree of flexibility within a changing work environment.

Interpersonal:

- A willingness to work in a remote and sometimes demanding environment.
- Demonstrated ability to work within tight timeframes and regularly monitor deliverables.
- Ability to successfully interact with people at all levels.

Change Management:

- Ability to recognise issues and use initiative to identify and discuss proposed solutions.
- Ability to promptly respond to changed circumstances and make sound decisions to ensure the ongoing efficient and effective delivery of key deliverables within the role in the best interests of the Barkly Regional Council.
- Ensure compliance with and adherence to all legislative requirements and best practices at all times.

Commitment, Attitude, and Application to Duties:

- Provide courteous and prompt attention to requests for information.
- Demonstration of a positive and proactive attitude with strong initiative.
- Promote Barkly Regional Council in a positive manner at all times.
- Promote and encourage continuous quality improvement strategies for the delivery of accurate and timely documentation.
- Take responsible care to ensure one's own safety at work and that of other staff within the workplace.

## **8. Essential Criteria – Qualifications, Skills, and Experience**

1. Able to operate the following plant equipment:
  - Front-end loader
  - Front-end loader/backhoe
  - Front-end loader of the skid steer types
  - Excavator
  - Dozer

- Telehandler
- Forklift

## 9. Desirable Criteria – Qualifications, Skills, and Experience

1. Knowledge of the Barkly region, including cultural awareness and the ability to engage respectfully with Aboriginal communities.
2. Previous experience working in Local Government.

## 10. Compliance, Training and Development

Mandatory	Desirable
<ul style="list-style-type: none"> <li>• National Criminal History Check</li> <li>• Working with Children Clearance (Ochre Card – Northern Territory)</li> <li>• CPCWHSS1001 Work Safely in the Construction Industry (White Card)</li> <li>• Heavy Combination (HC) Licence</li> <li>• HLTAID011 Provide First Aid</li> <li>• HLTAID009 Provide Cardiopulmonary Resuscitation</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Induction</li> <li>• Site Induction</li> <li>• Work Health and Safety (WHS) Induction</li> <li>• VTP414 4WD Operations on Unsealed Roads Course</li> <li>• Multi-Combination (MC) Licence</li> </ul>

## 11. Certification

The details contained in this document are an accurate statement of the responsibilities, accountabilities, and other requirements of the position.

  
 \_\_\_\_\_  
 Peter Harder Date 03 / 02 / 2026  
 Chief Executive Officer

## 12. Acceptance

I, \_\_\_\_\_, have read and understood the requirements of this position and hereby agree to the responsibilities as outlined above.

\_\_\_\_\_  
 Signature \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Date