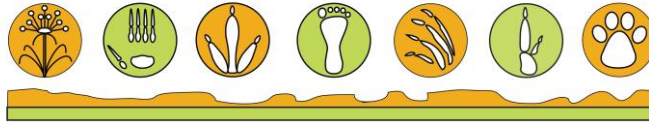


BARKLY REGIONAL COUNCIL



Request to make a Presentation to a Local Authority

(Request must be made in writing one week before a Local Authority meeting).

Email completed for to: governance@barkly.nt.gov.au

Dear CEO,

I am requesting your permission to make a presentation to the _____ Local Authority
on

To Give the Local Authority Information about

Speaking points that BRC will insert into the Local Authority minutes as a record of your presentation/report

*Local Authority members welcome contributions from outside agencies. We ask visitors to keep presentations to no longer than 10 minutes including questions. * Presentations are not minuted by BRC staff.*

Name (Requestor):Name (Presenter):
(if different from requestor)

Organisation:

Contact details: Presentation to be:

Signed:

Date:

BRC Chief Executive Officer to complete:

I approve/do not approve the request to make a presentation (cross out what doesn't apply)

Signed:

Date: